

March 8, 2010

To: SCLS Board of Trustees
AC, DC, IC, TC
Multitype Advisory Library Committee

From: Heidi Moe, SCLS Office Manager

Subject: 1st quarter Mileage/Expense Sheet (January, February, March)

Below is a list of the Board and Committee meetings that took place during the second quarter. Please indicate the total number of miles and any parking expense you may have incurred on the attached mileage/expense form. Mileage is reimbursed at **.485 cents** per mile. You may return the mileage/expense sheet via mail, delivery, or at the next Board meeting.

Thank you.

January

1/5/2010 Multitype Advisory Library Committee, SCLS Headquarters
1/7/2010 Administrative Council, SCLS Headquarters
1/8/2010 SCLS Board Meeting, SCLS Headquarters
1/14/2010 ILS Committee, SCLS Headquarters
1/27/2010 Recruitment Committee, SCLS Headquarters

February

2/8/2010 SCLS Board Meeting, SCLS Headquarters
2/10/2010 Technology Committee, SCLS Headquarters
2/11/2010 ILS Committee – Sun Prairie Public Library
2/18/2010 Administrative Council, SCLS Headquarters
Multitype Advisory Library Committee – Did not meet

March

3/1/2010 Delivery Committee, SCLS Headquarters
3/8/2010 SCLS Board Meeting, SCLS Headquarters
3/18/2010 Administrative Council
ILS committee – Did not meet
Technology Committee – Did not meet
Multitype Advisory Library Committee – Did not meet