

September 13, 2010

To: SCLS Board of Trustees
Administrative Council
MALC

From: Heidi Moe, SCLS Administrative Secretary

Subject: 3rd quarter Mileage/Expense Sheet (July, August, September)

Below is a list of the Board and Committee meetings that took place during the second quarter. Please indicate the total number of miles and any parking expense you may have incurred on the attached mileage/expense form. Mileage is reimbursed at \$.485. You may return the mileage/expense sheet via mail, delivery, or at the next Board meeting.

Thank you.

July

7/6/10 Multitype Advisory Library Committee –SCLS Headquarters

Administrative Council – Did Not meet

7/12/10 SCLS Board Meeting - SCLS Headquarters

August

8/19/10 Administrative Council – SCLS Headquarters

Multitype Advisory Library Committee - Did not meet.

8/09/10 SCLS Board Meeting - SCLS Headquarters

September

9/13/10 SCLS Board Meeting - SCLS Headquarters

Multitype Advisory Library Committee – Did not meet

09/23/10 Administrative Council – SCLS Headquarters