

March 10, 2008

To: SCLS Board of Trustees
Public Library Advisory Committee
Multitype Advisory Library Committee

From: Heidi Moe, SCLS Administrative Secretary

Subject: 1st quarter Mileage/Expense Sheet (January, February, March)

Below is a list of the Board and Committee meetings that took place during the second quarter. Please indicate the total number of miles and any parking expense you may have incurred on the attached mileage/expense form. Mileage is reimbursed at .425 cents per mile. You may return the mileage/expense sheet via mail, delivery, or at the next Board meeting.

Thank you.

January

1/3/2008 Public Library Advisory Committee
1/8/2008 Multitype Advisory Library Committee
1/14/2008 SCLS Board Meeting, SCLS Administration

February

2/7/2008 Public Library Advisory Committee
Multitype Advisory Library Committee – Did not meet
2/11/2008 SCLS Board Meeting, SCLS Administration

March

3/6/08 Public Library Advisory Committee
Multitype Advisory Library Committee – Did not meet
3/6/2008 Personnel Committee
3/10/2008 SCLS Board Meeting, SCLS Administration