

Application Administration

These directions assume you have logged on to the administrative site with your library's administrative username and password

How can I tell what applications are on my PCs?

1. Reports->Bookings->Workstation Application Report
2. Select your library
3. If you would like to view a report of ALL applications on ALL PCs, click the Search button
-OR -
4. You may limit by Workstation Name or Application by using the drop-down lists and then clicking the Search button
5. The resulting report will display:
 - a. Workstation name
 - b. Program name for each program available on that workstation
 - c. Path to the program
 - d. Program type

Example report:

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Workstation Applications for all branches, with all Applications

Branch	Adams County Public Library		
Workstation	Program Name	Path	Program Type
Internet 09	Desktop	explorer.exe	Other
Internet 1	Desktop	explorer.exe	Other
Internet 10	Desktop	explorer.exe	Other
Internet 11	Desktop	explorer.exe	Other
Internet 2	Desktop	explorer.exe	Other
Internet 3	Desktop	explorer.exe	Other
Internet 4	Desktop	explorer.exe	Other
Internet 5	Desktop	explorer.exe	Other
Internet 6	Desktop	explorer.exe	Other
Internet 7	Desktop	explorer.exe	Other
Internet 8	Internet Explorer	C:\Program Files\Internet Explorer\iexplore.exe	Internet
Internet 8	Microsoft Word	C:\Program Files\Microsoft Office\Office11\winword.exe	Other
Internet 8	Microsoft Excel	c:\program files\Microsoft Office\office11\excel.exe	Other
Internet 8	Microsoft Power Point	C:\Program Files\Microsoft Office\Office11\POWERPNT.EXE	Productivity/Project Softwar
Internet 8	Microsoft Access	C:\Program Files\Microsoft Office\Office11\MSACCESS.EXE	Other

How do I add an application to a PC?

First, search for and select the application

1. Workstations->Workstation Application Administration
2. Search for the application you'd like to add (If you don't know the Name or Type, you can leave these fields blank and just click on the Search button to get a list of ALL applications)
3. Click on the Edit button for the application you'd like to add. This will take you to the "Application Information" screen where you can add the application to your PC(s).

Then bind the application to the appropriate workstations

4. Make sure your library is selected in the "Bind to Workstations" sections under "Branch"
5. By default, all of your workstations will be listed. If you wish to only see workstations of a certain type, you can select a particular type with the "Default Workstation Type" drop-down.
6. Fill in the Application Path for any workstations you wish to have the application.
 - Examples of workstation paths:
 - Explorer.exe (takes the user to the desktop)
 - C:\Program Files\Internet Explorer\iexplore.exe (Internet Explorer)
7. If you do not know the path to the application you'd like to add, you can contact Kerri for assistance.
8. Click the Save Changes button to save your changes.
9. Log into the workstation(s) and test the available applications to make sure that they work correctly.

Application Information

Please fill in the application information below.

Application Name: information about the application

Application Type:

Enable Search on Public Site: Available to the Timeout Client:

Display Order on Timeout Client:

Message to Show When Launched:

4 **Bind to Workstations:**

Branch: Default Workstation Type:

5 Set Application Path For All Workstations to:

Clear Application Path From All Workstations:

Workstation	Application Path	Clear
Internet 09	<input type="text"/>	<input type="button" value="Clear"/>
Internet 1	<input type="text"/>	<input type="button" value="Clear"/>
Internet 10	<input type="text"/>	<input type="button" value="Clear"/>
Internet 11	<input type="text"/>	<input type="button" value="Clear"/>
Internet 2	<input type="text"/>	<input type="button" value="Clear"/>
Internet 3	<input type="text"/>	<input type="button" value="Clear"/>
Internet 4	<input type="text"/>	<input type="button" value="Clear"/>
Internet 5	<input type="text"/>	<input type="button" value="Clear"/>
Internet 6	<input type="text"/>	<input type="button" value="Clear"/>
Internet 7	<input type="text"/>	<input type="button" value="Clear"/>
Internet 8	<input type="text" value="C:\Program Files\Internet Explorer\iexplore.exe"/> path to the application on your library's workstations - if filled in, the workstation has the application	<input type="button" value="Clear"/>

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How do I remove an application from a PC?

The process for removing an application from a PC is just like the one for adding an application to a PC, except that you CLEAR the Application Path instead of filling it in.

How do I add a new application to the collection of applications in Library Online?

If your library has added a program to your workstations that is not currently listed as an available application in Library Online, here's how you can add it to Library Online.

Add the new application

1. Workstations->Workstation Application Administration
2. Click the "Create New" button
3. Fill in the information in **bold** about the application you are adding (Other items should be filled in or changed only under special circumstances)
 - a. **Application name** ex. "GIMP image editor"
 - b. **Application type** (select this from the drop-down) ex. "Graphics"
 - c. Enable Search on Public Site(leave this set to "yes" unless there is a compelling reason not to allow patrons to search for workstations with this application)
 - d. Available to the Timeout Client (leave this set to "yes")
 - e. Display Order on Timeout Client (leave this set to "0")
 - f. Message to Show When Launched (leave this blank. The "Message to Show When Launched" will appear for ALL libraries and ALL PCs that use this application, so in most cases we will not add a message. If you have a custom application like a web survey that will only be used by your library, then you could add a message to show when launched if desired)
4. Click the Save Changes button

Then bind the application to your workstations

1. Fill in the Application path for any workstations you like to have the application
Ex. "C:\Program Files\GIMP-2.0\bin\gimp-2.6.exe"
2. Click the Save Changes button