

Junior Volunteer Training Program Outline

email: kmwendt@scls.lib.wi.us

phone: 222-6127

Supplies

Folders / Envelopes

SLP brochures

Activity List - things to do

Reading Club boxes – registration forms, prizes

Bookmarks

Pencils

Tool Box

T-shirts

Scavenger Hunt sheets

JV Ringbinder

Time sheets

JV Schedule/ Calendar

JV substitute phone list

Communication Journal

Doodle book

Flyers, posters, rules etc for all SLP programs and activities.

Check In:

- Name/ Phone/ Email - check to be sure correct
- Pick Up: Training Materials Packet
- Check the schedule and write your times to work in your calendar
- Take group picture!
- Demonstrate Reading Program instructions
- Discussion of “DIRECTIONS” letter
- Sign up for Extra Events
- Tour