

Mid-year Serials Cloned Bib Records May 21, 2018

Using the mid-year cloned bib records

New Periodical and bib records have been added for the **2018 July-December** issues of the following magazine titles:

- [Entertainment Weekly](#) (Bib number 1366343)
- [People](#) (Bib number 1366344)
- [Sports Illustrated](#) (Bib number 1366345)
- [Time](#) (Bib number 1366346)

All of the 2018 issues for July – December should be received on the new records. **Please begin using the new records for serials checkin beginning with the first July issue for each title.** Also, do not use the July-December records to receive issues from January-June. **Be sure to check the issue line in your library's subscription record before you receive an issue.** If you are not sure how to proceed when you are receiving an issue, ask a question using the [Serials Support Form](#) before receiving the issue.

Checking your library's subscription records

New subscription records have been created for each library on the new Periodical records. **Please review your library's subscription records**, and make any changes to the following if you wish to do so:

- **Vendor** (*Default: Blank*)
- **7 – Not for loan** (*Default: Current Issue/NO CKO*)
- **8 - Collection code** (*Default: MAGAZINES AD*)
- **c - Shelving location** (*Default: ADULT*)
- **e – Source of acquisition** (*Default: Blank*)
- **g – Cost, normal purchase price** (*Default: \$6.00*)
- **v – Cost, replacement price** (*Default: \$6.00*)
- **y – Koha item type** (*Default: Magazine, Adult*)
- **Subscription end date** (*Default: 12/31/2018*)

Do not make any changes to these fields:

- **C - Permanent shelving location** (*Default: ADULT*)
- **K - Cataloging Status** (*Default: Cataloged*)
- **i – Suppressed** (*Default: Do Not Suppress*) **Do not change this to Suppress**

Why are we doing this?

We create these “mid-year” clones because the magazine bib records have a large number of items attached, and the bib records can become very difficult to work with when there are a large amount of item records attached.