



2022 Library Visit Interview Form

Library Name: Black Earth Public Library

Certification Grade: 3

Date of visit: 10/07/2022

Library staff present at the visit: Bailey Anderson

SCLS staff present: Andrew Hoks

Amount of time spent at visit: 30 minutes

[Please limit this section to the answers to the specific questions, and include as much detail as possible. Report other information or observations in the “other information” section below.]

1. How are you and your staff doing?

Bailey thinks the staff is doing well. She can't think of any reason that they wouldn't be doing well. Personally, it is budget season, so Bailey suspects she's doing "less good" than the rest of the staff.

2. What are the next projects (big or small) on your library's to-do list?

Bailey is working on a space needs assessment and RFP for more space. The current library situation isn't adequate. The network equipment is in the staff workroom and there is nowhere else to put it. The equipment overheats when the cabinet door is closed and it is loud. Bailey has been getting some help from Deb Haeffner at SCLS. She sent over some draft RFPs. Bailey isn't sure if the additional space would come in the form of an addition or a new location. Bailey has been considering some vacant space at the church on Highway KP.

Note: I think the church is at 1705 Center Street. I drove by on my way home. There is a sign for space available.

Bailey is continuing to do outreach and trying to bring back programming that stopped during the pandemic.

3. Are there service changes or new services from the last two years that you plan on continuing?

Black Earth will still offer contactless pick up, but only 1 person has taken advantage of that service since the library re-opened a year and a half ago.

Outdoor programming will continue. A lot of patrons prefer it.

Virtual programming will not continue. There isn't enough interest

4. How can SCLS help?

Bailey couldn't think of any ways she could use help. She's already in contact with Deb Haeffner about the space needs assessment and RFP for space. She said she does take advantage of consulting services provided by SCLS.

Bailey thinks it would be a good idea for SCLS to create an email list for building projects. It would be a good way to bounce around ideas and ask for opinions on contractors and architects, etc. Some people on the Directors and Announce lists might not have interest in this subject matter.

Bailey would like SCLS to continue providing a virtual option for SCLS meetings. It's hard to give up most of the day to attend a meeting that isn't in close proximity. It also puts a strain on the rest of the staff.

5. Is there anything else you'd like to share or discuss?

It's only been 1 day, but Bailey reports that there have been no issues with the new filtering service. She has lost the password she selected for the patron bypass and would like us to retrieve that for her. Andrew will take care of this.

Bailey said they have 3 patron PCs that are out of warranty and some patrons have complained that they are slow. Ordering 3 PCs would be a big expense for the library, so she would like the Help Desk to check them out. Hopefully, there is something that can be done. Stations 1 and 3 are the PCs she specifically mentioned having issues. The issues include slow login and crashing when patrons are playing games. She knows about the PC ordering form and will contact Craig if she has questions. A Help Desk ticket has been created and troubleshooting has begun.

Other information gathered at the visit (interesting tidbits, general impressions of the library, or alternative topics):