



2022 Library Visit Interview Form

Library Name: Cambridge Community Library

Certification Grade: 3

Date of visit: 10/31/2022

Library staff present at the visit: Joan Behm

SCLS staff present: Jean Anderson

Amount of time spent at visit: 50 minutes

[Please limit this section to the answers to the specific questions, and include as much detail as possible. Report other information or observations in the “other information” section below.]

1. How are you and your staff doing?
 - a. They are doing okay. They are short one staff member right now. The position is a very part time cataloger/desk staff with specific days to cover. It's a hard position to fill. And, filling the position is a little up in the air with Joan's upcoming retirement.
 - b. Joan is planning on retiring at the end of February 2023.
2. What are the next projects (big or small) on your library's to-do list?
 - a. Hiring a new director. The Board has already begun the process and will connect with Tracie Miller to help. They are hoping for some crossover between the new director and Joan depending on when the hire actually happens.
 - b. They are hoping for more adult programming with the new director.
 - c. Numbers are getting better but not the same as it was pre-pandemic
 - d. OverDrive/Libby numbers have evened out for usage
 - e. They are working on updating their Personnel Manual with up-to-date policies and working with the village to see that the manuals are consistent
3. Are there service changes or new services from the last two years that you plan on continuing?
 - a. They already had a drive-up window and it was heavily used during the pandemic (and it was used twice during the short time I was visiting)
 - b. Take & Makes will continue
 - c. They are still using Beanstack for Summer Library Program and more
4. How can SCLS help?
 - a. Help with hiring the new director and orienting after their hire
 - b. After her retirement, Joan would like to volunteer for the library helping digitize some of their local history materials

5. Is there anything else you'd like to share or discuss?

- a. There won't be a retirement party for Joan. However, the Friends of the Library are doing a 70th Birthday Party for Joan (she turns 70 on February 18, 2023). She will let us know the details when it's scheduled.

Other information gathered at the visit (interesting tidbits, general impressions of the library, or alternative topics):