

## **Cluster proxy representative procedure**

**If a cluster representative is not able to attend a meeting (AC, ILS, TC, etc.) who should attend in their place?**

The Administrative Council approved the following procedure at the September 15, 2011 AC meeting:

A cluster representative may designate someone from within their cluster to attend a meeting as a proxy if the appointed representative cannot attend. If it is an AC representative, it may be the director's designee or a director from another library within the cluster. Proxies for ILS, Technology and Delivery Committees do not have to be directors but must come from the same cluster as the representative they are replacing.