

## Library Services Update for the Middleton Public Library

FOR IMMEDIATE RELEASE: May 26, 2020

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[Middleton Public Library Board](#)

### **The Middleton Public Library facility remains closed at this time. Curbside pickup, virtual programming, and outreach continue!**

During this time, library staff are working to provide as many services to our community as possible. The Library is working closely with the Dane County Public Health Department, the Department of Public Instruction, and the South Central Library System to create best practices and procedures that prioritize the health and safety of library staff and patrons. As we move forward with aligning a phased re-opening plan with Forward Dane and the Badger Bounce Back Plan, health and safety remains the top priority. A firm date for a phased re-opening plan are not yet determined at this time.

All library materials leaving the building undergo a quarantine process by staff wearing PPE. Please see below for more information on services and instructions for placing a holds and scheduling a pick up time.

Thank you for your patience and for using your library!

Due Dates: July 1, 2020 is the updated and extended due date for all physical materials checked out from the Middleton Public Library.

Returns: The outside book drop is open during curbside pickup hours 1pm-5pm, Mon-Fri. Please maintain social distancing if you are waiting to return items. The library is not accepting donations at this time. All returned items go through quarantine for 72 hours *before* staff handle them, so items may remain on library accounts for a few days. The Middleton Public Library remains a fine-free library.

#### Hold Materials and Curbside Pickup:

1. Please visit <https://mid.linkcat.info/> to search and place holds. Delivery between libraries is approximately two weeks. Items that are on the shelf and available at Middleton are typically available for pick up the next day.
2. Please wait until you receive a 'Holds Available' notice before reserving a pick up time to ensure that your hold is processed and ready for pickup.
3. Pick up times are Monday – Friday, 1pm-5pm and the schedule opens daily. Schedule your day-of pick up at [midlibrary.org/pickup](http://midlibrary.org/pickup)
4. Due to high volume and limited staffing, thank you for reserving phone calls are for those who do not have Internet access.

\*Please note - All available holds on the shelf prior to 5/22 will expire on June 1<sup>st</sup>. Thanks for scheduling a pick up time to get your items!

What to read next: Visit <https://www.midlibrary.org/Databases> and check out everything from magazines and newspapers, to children’s books and reading recommendations. Access is free with your library card.

Library Programs: Library staff are working to create more online content and host programs virtually. See our [online events calendar](#), follow us on [Facebook](#) and [Instagram](#), or sign up for our [e-newsletter](#) to stay up to date on offerings. New offerings are added each week!

Free WIFI Access: Anyone is welcome to use the WIFI. Library staff have moved several of the facility’s WIFI radios to external windows in all directions, for a gigabit fiber connection to the Internet while outside the Library. Park along Hubbard Ave or in the lots next to or even behind the building. Look for “Middleton Public Library Free Internet” on your device. If you sit or stand out of your car, please respect social distancing guidelines.

What If I Don't Have a Library Card?: Residents of the South Central Library System service area who do not have a library card can [apply for a card online](#).

What is Zoom!?: [Zoom](#) is a FREE video conferencing product that works on most devices that have a microphone and front facing camera—laptops, desktops, smartphones, tablets. The library is using Zoom’s video capabilities so you can see the presenter in real time, from the comfort of your own home, while the library is closed. Visit [www.zoom.us](http://www.zoom.us) to get started. Using Zoom is free but requires participants to create an account. Download Zoom on your computer or install the zoom app on your device. We recommend setting up Zoom in advance of the start of the program.

About Facebook Live!: Storytimes and other programs for all ages are being shared using [Facebook](#) Live! You do not need a Facebook account to watch, just search for the Middleton Public Library. Access live and recorded Storytimes at [midlibrary.org](http://midlibrary.org) - click on "Online Storytimes" on the top right.

**Contact Us:**

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**[Library Board of Trustees](#) meets the second Tuesday of each month at 5:30pm. All meetings are open to the public.**