

**Agreement between the South Central Library System and the
INSERT NAME Public Library**

In order to furnish the residents of the South Central Library System (SCLS) area the best possible access to library materials and services, and in compliance with Chapter 43 of the Wisconsin State Statutes, the INSERT NAME Public Library and the South Central Library System enter into the following agreement:

As required by 43.24 (2) Wisconsin Statutes, SCLS shall provide the following services to member libraries and their patrons:

1. Interlibrary loan of materials among all participating public libraries.
2. Backup reference and interlibrary loan services from SCLS and resource library, including the development of and access to specialized collections.
3. Agreements with member libraries to provide, to any resident of SCLS, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library, except for the group programming preference and remote database access authorized under s. 43.15 (4) (c) 4.
4. Referral or routing of reference and interlibrary loan requests from libraries within SCLS to libraries within and outside the system.
5. In-service training for participating public library personnel and trustees within SCLS.
6. Rapid and regular delivery and communication systems for participating public libraries.
7. Service agreements with all adjacent library systems.
8. Professional consultant services to participating public libraries and counties.
9. Promotion and facilitation of library services to users with special needs.
10. Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
11. Planning with DLTCL and participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources.
12. Provides other services as required by Chapter 43.24 (2) (i) of the Wisconsin Statutes.

To be eligible for SCLS membership, and the services described above, participating libraries agree to meet the following requirements:

1. Be established under Chapter 43.
2. Be located in a county that participates in SCLS.
3. Be authorized by its municipal governing body or county board to participate in SCLS.
4. Agree to participate in SCLS and its activities, to participate in interlibrary loan of materials with other SCLS libraries and to provide, to any resident of SCLS area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This subdivision does not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents.
5. Employ a head librarian holding current public library certification from the Department of Public Instruction and whose employment requires that he or she be present in the library for at least 10 hours of each week the library is open to the public, less leave time.
6. Honor valid borrowers cards from other SCLS libraries and those libraries in other systems with whom SCLS has intersystem agreements, except as otherwise specified in statute.
7. Loan materials for specific title and subject requests to other SCLS libraries through SCLS interlibrary loan programs.
8. Accept the return of materials borrowed from other participating SCLS libraries for pickup by SCLS delivery service, and permit local materials to be returned to other participating system libraries.
9. Maintain and provide accurate service and financial records as required by the SCLS Board and DLTCL.
10. Be open at least 20 hours each week or, if the library existed prior to June 3, 2006, at least the number of hours each week that the library was open to the public in 2005, whichever is fewer.
11. Annually spend at least \$2,500 on library materials.
12. Agree to other requirements of Chapter 43 as they pertain to SCLS member libraries,

This agreement shall be in effect from the time it is signed by all parties, and is subject to amendments as may be mutually agreed upon. It shall continue in force unless terminated according to Wisconsin Statute 43.18.

Library Board President Date

SCLS Board President Date

Library Director Date

SCLS System Director Date