

## Charles & JoAnn Lester Library Plan for Reopening

The Charles & JoAnn Lester Library will open to the public beginning Wednesday, May 20, 2020 at 9am. The Library will be open reduced hours, but will be reviewing library usage on a weekly basis and making adjustments as necessary.

The library will open Monday – Friday, 9am to 4 pm, with regular services including public internet computers, wireless printing, copying and faxing. Staff and patrons are encouraged to practice social distancing and best hygiene practices as recommended by the WHO: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/when-and-how-to-use-masks>. Masks are left to personal discretion, but not required.

Curbside services will continue to be available for holds pick up as well as copying, faxing and wireless printing. Patrons will need to contact the library by phone, 715-886-7879, to schedule a curbside service.

At this time, the library meeting room will not be available for public use. The health and safety of our patrons and staff is of utmost concern to the Charles & JoAnn Lester Library. The Library Board and Library Staff have made the decision to move the Summer Library program to a virtual platform this year. Details may be found on our Facebook page or our webpage at: [www.nekoosalibrary.com](http://www.nekoosalibrary.com), and have been distributed to local schools. Thank you for your patience and understanding

Additionally, staff has been having a lot of meetings and doing a lot of planning. We have been reading the latest research about how coronavirus is spread. There are a NUMBER of signs posted.

We ask that you limit your library visit to 1 hour or less.

We will be enforcing social distancing of 6ft, and have removed furniture and computers to accommodate the new restrictions.

We are quarantining books for 3 days, although the CDC has recently released updated information stating that COVID -19 is spread person to person via respiratory droplets. Contact with contaminated surfaces is not thought to be the main way the virus is spread. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>

We are providing hand sanitizer at the door and ask that you sanitize your hands. If you are uncomfortable with using hand sanitizer, we ask you to please use the bathroom and wash your hands with soap and water for at least 20 seconds before entering the library. We discourage the use of gloves do to the high risk of cross contamination <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/gloves.html>

We have reduced hours that are posted outside. Our new hours are 9am – 4pm, Monday – Friday. These hours will be revisited after our first two weeks of being open to the public.

We are practicing increased hygiene measures, and additional cleaning procedures, including wiping down high touch common areas such as the circulation desk, keyboards, computer mice, tables, and door handles. We are leaving bathroom doors open, have disabled water fountains, and have removed the tops from garbage cans to reduce touchable areas. Staff sit over 6ft away from patrons when they are at the circulation desk (we measured).

We will be consistently reviewing our procedures and how things are working, and may make adjustments as needed. We are eager to welcome our patrons back!