

## North Freedom Library Reopen Plan

	Employee Access	Patron Access	Library Materials	Programs	Computer Use	Public Bathrooms
<b>Safer at Home</b>	Very limited	No Access	No materials available	None	None	None
<b>Phase 1</b>	<ul style="list-style-type: none"> <li>● Limited hours</li> <li>● Director only</li> </ul>	Curbside pickup only	<ul style="list-style-type: none"> <li>● All returned items quarantined 5 days minimum</li> <li>● Only our library collection available</li> </ul>	None	None	None
<b>Phase 2</b>	<ul style="list-style-type: none"> <li>● Limited Hours</li> <li>● Staff TBD</li> <li>● Masks encouraged</li> <li>● Plexi-glass around desk</li> </ul>	<ul style="list-style-type: none"> <li>● 3 patron limit</li> <li>● Curbside pickup available</li> <li>● Social distancing encouraged</li> <li>● Hand sanitizer available</li> <li>● Masks encouraged</li> <li>● 30 minute limit if others are waiting</li> </ul>	<ul style="list-style-type: none"> <li>● All returned items quarantined 5 days minimum</li> <li>● Our collection available</li> <li>● Limited holds from other libraries</li> <li>● High touch items in storage (Legos, puppets, games etc.)</li> </ul>	None	2 computers available  30 minute time limit	None
<b>Phase 3</b>	<ul style="list-style-type: none"> <li>● Normal Hours</li> <li>● Normal staff</li> <li>● Masks encouraged</li> <li>● Plexi-glass around desk</li> </ul>	<ul style="list-style-type: none"> <li>● 15 patron limit</li> <li>● Curbside pickup available</li> <li>● Social distancing encouraged</li> <li>● Hand sanitizer available</li> <li>● Masks encouraged</li> </ul>	<ul style="list-style-type: none"> <li>● Full holds from other libraries</li> <li>● High touch items in storage (Legos, puppets, games etc.)</li> </ul>	Limited	4 computers available  30 minute time limit	TBD
<b>Restoration</b>	Return to normal schedule and practices	No limitations	Normal process	Normal	Normal	Open

**Additional information:**

Physical distancing is highly encouraged for patrons and staff.

As always, disruptive behavior will not be tolerated and children under the age of 8 must have a parent or guardian with them at all times.

Phase 2 will begin on Monday, June 15, 2020.

Phase 2 library hours: Monday, Tuesday, Thursday, Friday 12:00pm - 4:00pm and Wednesday 3:00pm - 7:00pm.

Each phase commencement date will be determined by the Library Director based on Village, County, State, or Federal agency reports or recommendations.

Library may be closed on short notice by the Library Director if there is a resurgence of the virus in our community or other issues related to safety or health.

All materials will be available for checkout, however some services and features may be limited.

The library staff may ask any person in the library to leave due to signs of COVID-19, as they may be a risk to the general public.

The Village of North Freedom will determine when bathrooms and drinking fountains will be reopened.

All information is subject to change, please check the North Freedom Library website for the most up to date information.

This reopening plan represents North Freedom Library's commitment to provide library services to the public in the safest and most effective manner possible during a pandemic with public health and safety concerns.