



## RESOURCES FOR JOB SEEKERS

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# Create a Resume and Cover Letter

## Resume and Cover Letter Starters to Print Out

- **Department of Workforce Development – Resume Worksheet**  
<https://tinyurl.com/ybybs58b>

Use this worksheet to start planning your resume.

- **ResumeGenius - Resume Templates in Microsoft Word®**  
<https://resumegenius.com/resume-templates/basic-templates>

Use ResumeGenius to find resume designs for Microsoft Word.

- **National Louis University – Cover Letter Worksheet**  
<https://tinyurl.com/y842vwff>

Use this worksheet to start writing cover letters. Follow the steps for a professional looking cover letter.

## Resume and Cover Letter Writers

- **GotResumeBuilder.com**  
<https://www.gotresumebuilder.com/>

Use this FREE website to write professional looking resumes. An email and password is required to write and save the resume.

- **Department of Workforce Development – Write/Edit Resume**  
<https://jobcenterofwisconsin.com/>

A FREE service from the Job Center of Wisconsin to write resumes and cover letters.

- **Resumizer: Resume and Cover Letter Writer**  
<https://resumizer.com/>

This website writes resumes and cover letters using information you provide. No sign-up required.