

Building Needs Assessment Work Group
MINUTES
Thursday 2/7/2019
SCLS Headquarters, Badger Room
10:00 a.m.

Present: Corey Baumann; Nan Brien; Kerrie Goeden; Mark Ibach; Vicki Teal;
Kristi Williams; Martha Van Pelt

Absent: Jesse Stewart

Call to Order:

Kerrie Goeden called the meeting to order at 10:04

Reports: None

Administration:

Consultants:

Delivery:

Technology Services:

Actions:

1) Make any desired changes to the Charge and Description on the BNAW website page.
Accept as posted.

2) Finish consolidating department lists into Common Must Haves/Nice to Haves/Pie-in-the-Sky
This took the rest of the meeting time. Done.

Created separate document: *Combined Dept List of Building Needs-Wants Final*

Discussion:

Goals were discussed and revised:

- 1) Design a building that operationally meets our needs better.
- 2) Achieve savings.
- 3) Facilitate more team work and unite culture between administration and delivery.

Homework:

Create map of SCLS staff residential locations- Kerrie-Mark-Jody

Provide MUFN map – Vicki

Provide bus route map – Corey

Start thinking location

Next Meeting Date: 2/7/2019

Recorder: M. Van Pelt

Data Collection:

Parking Lot:

Need for subcommittees?