

BCL Library Behavior Policy Cheat Sheet

Any staff member may give a warning or ban a patron for one day or up to one week based on the violations listed. The Deputy Director (or Admin) will review all reports and notify patrons of any adjustments to the ban period.

Violation Level: High	
Staff Action: Ban for 1 day or up to 1 week	
Administrative Action: Ban for up to 1 Year	
<ul style="list-style-type: none"> Ordinance/Statute Violation (federal, state, or local) Theft of library materials Threatening harm to a person, group, or property 	<ul style="list-style-type: none"> Engaging in sexual conduct/contact Selling, or distributing legal or illegal drugs, or alcohol Public intoxication by a legal or illegal drug

Violation Level: Medium	
Staff Action: 1 warning then ban for 1 day or up to 1 week	
Administrative Action: Ban for up to 1 Year	
<ul style="list-style-type: none"> Disruptive conduct (threatening gestures or behaviors, prolonged staring, unauthorized following) of a customer or staff member. Destructive, abusive or damaging use of library materials, furniture, fixtures Running, Skating, Skateboarding, or other similar activities in the Library Disobeying reasonable direction of staff Soliciting, petitioning, or distributing written materials 	<ul style="list-style-type: none"> Leaving belongings unattended Using tobacco and nicotine products or vaping within 20 feet of grounds. No visible tobacco/nicotine products on grounds. Consuming food or drink that creates a nuisance (smell, garbage, spills) Bringing a non-service animal into the library Violating the Public Computer Use Policy Bringing weapons into the Library Parking on the premises for non-library business

Violation Level: Low		
Staff Action: 2 warning then ban for 1 day or up to 1 week		
Administrative Action: Ban for up to 6 months		
<ul style="list-style-type: none"> Entering staff workspace Loitering or sleeping Improperly using restrooms or other facilities 	<ul style="list-style-type: none"> Volume disturbance from personal electronic devices Leaving children unsupervised under age of 9 Inappropriate displays of affection 	
Banned until corrected		
Bare feet, chest, or inappropriate attire	Offensive odor	Improper handling or behavior of service animal

Appeals to Library Bans can be made to the Deputy Director. Persons banned from the Library will be deemed as trespassing if they visit any BCL facility during a ban. Law enforcement should be contacted in this situation.