

ILL Subcommittee Minutes -- DRAFT

March 9, 2015 via GoToMeeting
1 p.m.

Attending: Jean Anderson (SCA); Nikki Busch (BRD); Mary Fahndrich (MAD); Beth Price (MAD); Marilyn Bailey (ROM); Katie Alexander (BAR); Patty Steele (MFD); Ramona Witte (MCM); Arlene Tollison (POR); Pearl Mosier (SUN); Cindy Stankey (SUN); Diane Lang (STP);

1. Introductions/Call to order
 - a. 1:02 p.m.
2. Changes/Additions to Agenda
 - a. Change time on Agenda to 1 p.m. (it's incorrect on agenda)
3. Approval of minutes from the June 12, 2014 Meeting
 - a. 4.iv Minitex has 16-20 days to respond but they generally respond within a couple of days; 5 clarify – clearinghouse averages about 1200 borrowing requests a month
 - b. Beth moved; Arlene seconded; Motion passed
4. OLL Update (Beth Price and Mary)
 - a. W-9's on file from almost every SCLS library; we'll be in touch with those we still need them from
 - b. OLL subject request form changed a bit (thanks to Rose); biggest change is that it's now feeding into new email address: outerloan@madisonpubliclibrary.org
 - c. Notifying all the libraries across the country that our email address has changed has been the biggest challenge
 - d. Item from Minitex (MII) returned to Minitex clearinghouse – pink slip to Minitex to Minitex (see email to ILL listserv)
 - e. Borrowing and lending statistics sent out to all SCLS libraries for 2014. Just sent out WorldShare libraries (MID, MFD, and BAR) today and working with STP individually. If you didn't get a report, let me know.
 - f. Webinar with a librarian from Massachusetts – put out an all call to other consortia to talk about the problem of mis-directed items within consortia. Work with ILLIAD and OCLC to mitigate this problem. We're not alone in experiencing this problem
 - g. WorldCat Discovery – Katie probably knows more about this than Beth and Mary do. OCLC moving their ILL platform to WorldCat Discovery. BAR planning to switch in May. Lot of different modules. Current deadline December 2015.
 - h. USPS Implementing an intelligent mail package barcode system. Similar to UPS and FedEX with a trackable barcode. Still in the process of figuring out what it means for OLL. Library rate that applies to all packages that we ship and don't know if that rate will change or if we have to comply with this new standard. No more handwritten package labels any longer – all have to be printed/typewritten. If not, .20 cents more per item which add up. Started at the end of January and haven't had any big changes yet but will keep you posted. Spend about \$10,000 on postage to mail items around.
 - i. OCLC added 1-2 days to respond in WorldShare (affects MFD, MID, BAR, STP). Lending library can choose 1-2 days instead of 4 days (usual). Haven't seen a lot of activity or changes to this yet. Keeping an eye on it especially with East Coast libraries and what time of day the request is submitted.

- j. No ILLIAD libraries can tell if they're sending to a 1-2 day responder until the 8.6 upgrade coming in June.
 - k. In late November of 2014, MAD management made some changes to staffing at Central. Revamping our Collection Management model – consolidated the model from 12 to 3 selectors for all materials at all MAD branches. Beth will be one of those selectors – Fiction for all MAD branches. They will be hiring a replacement for Beth. Mary will be still be there.
- 5. Update on Portage County transition
 - a. Back to borrowing on their own. Clearinghouse lending their items.
 - b. Everything is going well and some staff are still learning the system.
- 6. Update on Wiscat
 - a. Background: currently we can only use Wiscat to handle requests from libraries outside our system for lending our materials. To borrow we do everything through ILLIAd – we borrow through OCLC. We can lend to WI libraries through Wiscat. Some WI libraries have stopped using OCLC. So we can't borrow from them via ILLIAD – we have to send them an email. We'd like to be able to borrow from them through Wiscat directly. RL&LL charges a fee for us to borrow. Lending is free, but borrowing costs. Right now, talks are kind of stalled and we're carrying on as usual and emailing those that don't participate in OCLC.
 - b. We use WISCAT for lending our items for items that we own in LINKcat or had waiting lists or on order and spent a lot of time saying no. Recently, RL&LL added a search capability to Wiscat so that when you're searching an item, it'll check to see if it's available so hopefully, we won't receive so many requests for items that aren't available.
 - c. Comment from Patty: This is frustrating situation for me, too, because Ref & Loan is continually asking for brand new Items. I thought there was protocol stating not to ask for these new items.
 - i. Beth will look into Z39.50 for MFD
 - d. Only change our libraries will notice is that if we get to borrow directly from libraries.
- 7. Columbia County Representatives
 - a. I'll make the changes
- 8. Other Business
 - a. ROM= ILL to nonLINKcat libraries procedure review
 - i. Jeff Kaufeld (send contact information)
 - b. MFD – renewal limit \$200/\$50 talk to Heidi Oliverson
 - c. Annual Report from Beth/Mary – will share spreadsheet and I'll post.
 - i. ILL down slightly both as a lender and borrower
 - d. ILL Listserv – sign up for it
- 9. Set Next Meeting Date/Time
 - a. August/September – Jean will send Doodle Poll. Meeting will be in person.
- 10. Adjourn 2:08 p.m.