

ILL Subcommittee Minutes

October 30, 2015 at 10 a.m. at the Portage Public Library

Attending: Jean Anderson (SCA); Nikki Busch (BRD); Mary Fahndrich (MAD); Kathy Wolkoff (MAD); Katie Alexander (BAR); Cindy Stankey (SUN); Marty Van Pelt (SCA); Jenny Carr (MID); Patty Steele (MFD); Jenna Assmus (RIO); Marylu Silka (ACL); Ramona Witte (MCM); Heidi Oliveresen (SCA) by phone

1. Introductions/Call to order
 - a. 1:02 p.m.
2. Changes/Additions to Agenda
 - a. No changes
3. Approval of minutes from the June 12, 2014 Meeting
 - a. Marty Van Pelt motioned for approval; Nikki Busch seconded
4. OLL Update (Kathy Wolkoff and Mary Fahndrich)
 - a. Beth Price is now on the Collection Management team and Kathy Wolkoff is the new OLL/ILL coordinator.
 - b. Kathy and Mary will be presenting an ILL/OLL webinar on December 18. The webinar will be a refresher on ILL/OLL procedures and will include Wiscat changes.
5. Wiscat Update
 - a. Over the past two years, many Wisconsin libraries have been dropping out of OCLC and using Wiscat for ILL purposes. For example, Winding Rivers Library System, Brown County Library, and the Outagamie Waupaca Library System are no longer using OCLC and ILL requests need to be emailed to them. It's problematic and wildly inconsistent. We approached Resources for Libraries & Lifelong Learning to see if we could start a pilot project of borrowing items through Wiscat. We negotiated pricing for access and started the pilot project. It's going pretty well.
 - b. Wiscat and ILLIAD need to communicate as loans come to the clearinghouse first and then to the libraries through delivery. Wiscat is not set up for a clearinghouse model and the Wiscat staff and their vendor are working their way around it. It's not quite ready for prime time yet. They are getting requests filled now which is good. We've been able to get in-state instead of going out-of-state for many items including AV items. The next big issue to figure out is the delivery issue. So far it's been a success with one weird thing – we can't borrow items from Lakeshores Library System.
 - c. Question from Marty: Looking at the ILL statistics, we're a huge net lender. Kathy thinks there may be a problem with the formula in the spreadsheet and will check into it.
 - d. Marty also mentioned the MWFLS merger possibility and looking at the ILL/OLL costs. We don't want to change our current services but are there advantages to looking at these potential costs. Lakeshores uses Skyriver for cataloging which may be causing the ILL loan issue.
 - e. Q: Is out-of-state a problem for MAD? A: we get a lot of things from Illinois, Michigan, and Minnesota (through Minitex). It's hard to imagine a system where we don't go out-of-state.
 - f. Q: Has everyone seen the new Wiscat paperwork? Any questions or comments? All good comments. Question about the Wiscat/ILLIAD process. ILLIAD is the request management tool that MAD uses to keep everything together. It allows MAD to have internal notes and share information with all the clearinghouse staff. It handles the volume well.

6. WorldCat Discovery
 - a. The migration was originally supposed to happen by the end of 2015. OCLC has now pushed out the deadline to sometime in late 2016. BAR uses patron initiated ILL requests and discovered a problem with the authentication process – only for patron initiated requests. BAR has a five request per person per week limit. Requests are mediated through Katie at BAR. MID, MFD, and STP use an online form for their requests. Besides the authentication issue, BAR did all the trainings and it looks great. It's a lot easier to use.
7. Addition of Hutchison Memorial Library in Randolph
 - a. RAN will be going live on December 1, 2015. ROM will also be going live and joining LINKcat on December 1, 2015. ILL/OLL staff will no longer need to do direct checkouts for ROM.
 - b. ILL/OLL training for RAN staff will be arranged in early 2016.
8. Other business:
 - a. At the clearinghouse, they've noticed that items will have a pink delivery slip for LINKcat libraries and are not getting checked in on Koha. It's random and often children's books. It's a mystery and perhaps a system to system issue?
 - b. Patty from MFD has noticed that some requests that are made by MFD are going unfilled. They are placing the holds but not getting the items. It seems that the item gets sent back to where it came from instead of making its way to MFD. Patty will collect more information and contact Jeff Kauffeld at MAD Circ to see if we can get to the bottom of the mystery.
 - c. Question about the ILL/OLL paperwork: SUN routes all the paperwork with the items to patrons but most libraries don't. MAD sends out the paperwork because they couldn't store all of it.
9. Set Next Meeting Date/Time
 - a. February/March 2016 – Jean will send Doodle Poll. Meeting will be online.
10. Adjourn 11:30 a.m.