

## 2016 ILL Subcommittee Meeting Minutes – Draft

Tuesday, March 29, 2016 – 1 p.m.  
GoToMeeting

1. Introductions/Call to order
  - a. Meeting called to order at 1:01 p.m. by Jean Anderson
  - b. Attending: Jean Anderson, SCA; Mary Fahndrich, MAD; Nancy Myers, MRO; Cindy Stankey, SUN; Marty Van Pelt, SCA; Jenny Carr, MID; Joan Wheeler, BAR; Diane Lang, STP; Ramona Witte, MCM; Lisa Hovel, SUN; Kathy Wolkoff, MAD; Jenna Assmus, RIO; Heidi Oliverson, SCA; Patti Steele, MFD;
2. Changes/Additions to the Agenda
  - a. Jenny – add clarification of due date with Revision of U.S. ILL Code
    - i. Will be covered under item #7
3. Approval of the Minutes from the October 30, 2015 Meeting
  - a. Edit attendees to include Heidi Oliverson, Jenna Assmus, Marylu Silka, Ramona Witte and remove Diane Lang.
  - b. Approved by consensus
4. OLL Update (Kathy Wolkoff and Mary Fahndrich)
  - a. Kathy – biggest thing to report is that Madison is upgrading ILLIAD to version 8.6 on April 14<sup>th</sup>. They'll send out an email in advance to remind you. There will be a period of a few hours the morning of April 14 that you won't be able to use ILL. Another email will be sent when it's ready to be used again.
  - b. Mary – regarding the timing of the upgrade. There will be a 2 hour window on the OCLC end so it'll be somewhere between 8 and 10 a.m.
5. Wiscat Project Update
  - a. Madison feels like they have procedures up and running well. How is it going for those who borrow their own materials?
    - i. Patty from MFD – it's been going very well. Has been borrowing from Wiscat and it's sometimes been faster than through LINKcat.
    - ii. Jenny from MID – Been going very well.
    - iii. Diane: Wiscat is working GREAT for STP! Is there a way we can get notifications for Wiscat updates?
      1. Jean – yes, there is an email list and a Google Community:  
<http://dpi.wi.gov/rl3/resources/wiscat>
  - b. Mary: reminder that Wiscat items are a little different from items from OCLC . Most items are sent to the clearinghouse and then sent to you in delivery. When returned, Wiscat items can be returned directly to the library by flipping over the paperwork and putting in delivery.
6. WorldCat Discovery Migration Update
  - a. Jean found out on March 21 that OCLC has decided to maintain FirstSearch and not make everyone migrate to WorldCat Discovery. This came about because Kerri Hilbelink

was contacting OCLC Tech Support about authentication for BAR's Patron Initiated ILL issues. There was an announcement (that I missed) and a webinar that we attended with more information.

- b. Mary and Kathy also attended the webinar and said they felt a huge sigh of relief that we don't have to migrate to WorldCat Discovery by the end of the year.
- c. Patty at MFD also very glad, too.
- d. Jenny is being rewarded for procrastination and not having to migrate
- e. Joan is being rewarded for being new and not knowing all about the migration

#### 7. Revision of the U.S. ILL Code

- a. Over the course of the fall, there was a committee of ILL people at ALA who worked on revising the ILL Code. The biggest revision that affects most of us is what is meant by "due date." Historically, when a lending library gave the borrowing library a due date that was the date the item was expected to be back at the owning (lending) library. Now, the due date on ILL requests is interpreted that it is due back at you as the borrowing library will have it back from the patron. What this means for you as a borrowing library is that if you've been adjusting the due dates, you may not have to do that anymore. We'll no longer have to do the mental math to adjust the dates.
- b. Question: Is the due date policy effective immediately? As far as the ILL code is concerned, the date on the request now is the date due back to the borrowing library, not the owning (lending) library.
- c. Heidi O – question, if you're MAD OLL sending an item to Green Bay with a return date of XX and checking it out in Koha? Mary – we have OLL accounts for all the library systems in WI. MAD OLL is adjusting that date to about a week after the Wiscat/OCLC due date.
  - i. Patron checkout library due date? MAD and MFD are the only ones who have to worry about it as a lender. Everyone else will worry about the due date that's on paperwork. Now there's just one date that the owning library gives you – the date it has to be back to you as the borrowing library.
- d. ILL Meeting – There's a statewide ILL meeting next week and if there will be any changes, Mary and Kathy will pass it along on the ILL email list.

#### 8. Other Business

- a. Joan had a couple of questions: First, they received lender responses that seem to indicate the lender doesn't realize BAR is part of the SCLS system. Made requests in OCLC and the some lenders are trying to charge them. Jenny (MID) possible answer could be in the policies. You can put something in there that you're part of WIM. Kathy and Mary will do a little investigating and get back to Joan. Affiliation box should say: WILS: we lend free via WIM LVIS member. (from Jenny – looking at the borrower constant data form)
- b. Joan: second question - We no longer have to direct people to put WIM twice in the lender string, correct? Mary – yes, that's true
- c. Jean – there is an annual ILL meeting this year at the Verona Public Library on 8/16/16. I'll forward any information I see to the ILL email list.
- d. Heidi – Is MAD going to be offering training again? Kathy and Mary: We did a webinar in December for SCLS (non-MPL) staff. Recording is available on ILL page. They conduct one-on-one training as needed – for example trained RAN on OLL procedures.

9. Next meeting date – September or October at the Sun Prairie Public Library. Doodle poll will be sent out with possible dates.

10. Adjourn 1:51