

Draft Bibliovation Migration Plan
ILS Committee
August 21, 2019

Migration will be December 10, 2019

ILS Committee:

- Oversee timeline (provided at September ILS meeting)
- Members will communicate information about migration and training with their clusters
- Sign off on development at December 4 meeting

Subcommittees:

- Final testing in two rounds (early September and mid-October)
- Review documentation
- Create and/or review crosswalks (document changes in software from Koha to Bibliovation)
 - Circulation – creation
 - Discovery layer--creation
 - Cataloging & serials – review
- Discovery Interface Subcommittee
 - Recruit participants for PR Work Group
 - Review script for Discovery Layer webinars for staff
 - Review outlines for Discovery Layer tutorials for patrons
 - Review patron help pages
 - Review bookmarks for technical updates
 - Sign off on relevant module development at November meetings: *move to top of list for all subcommittees*
- Circulation Services Subcommittee
 - Develop plan for delivery and submit to Delivery Committee for approval at October meeting
- PR Work Group (Vicki & Mark lead)
 - Recruit from IC and DIS
 - Review current bookmarks and assess need
 - Develop PR for changes to Discovery Layer, down time, go live, etc.

Tentative timeline:

8/5/2019-8/31/2019 First round of final bug fixes (LibLime)

9/3/2019-9/16/2019 Testing first of final bug fixes (Subcommittees and library staff)

8/5/2019-10/4/2019 Documentation revision and Training preparation (SCLS staff)

10/14/2019-11/20/2019 Training (6 to 7 locations throughout SCLS)

[add link to training page]

9/3/2019-10/16/2019 Second round of final bug fixes (LibLime)

10/17/2019-11/1/2019 Testing second round of final bug fixes (Subcommittees and library staff)

11/1/2019 Known Problems, Approved Development and Wish List items will be provided on web site (AKA “what won’t be there”)

11/1/2019 Libraries add closed dates of 12/7/2019-12/10/2019 to their Koha calendars to prevent holds from expiring; overdues fines from accruing; and extends due dates during downtime

12/6/2019 GetIt rollovers for 2019 must be complete (see information sent to GetIt library contacts)

12/6/2019 after libraries close through 12/9/2019 Migration/Upgrade; Koha, LINKcat and Talking Tech will be down after 9 pm (all ILS functionality will be available until 9 pm on 12/6/2019)

12/7/2019 – 12/9/2019 Libraries that choose to do so will use the Firefox extension containing the Bibliovation Offline Circulation functionality to check out items and holds waiting on the hold shelf to patrons. No checkins will be allowed.

12/7/2019-12/10/2019 Follow plan for special delivery procedures during downtime

12/10/2019 Go live on Bibliovation.

12/10/2019 Libraries that used Offline Circulation will import their transactions before any check in.

Libraries that did not use Offline Circulation must hand-enter all checkouts before any check in.