

**2022 ILS Budget Notes**  
**Final** for AC & All Directors  
 June 17, 2021 & July 15, 2021

**2022 ILS Operating Budget**

	<b>2022 Amount</b>	<b>2021 Amount</b>	<b>2020 Amount</b>	<b>2019 Amount</b>
ILS Contracted Support	\$120,308	\$108,110	\$103,150	\$98,170
ILS Contracted Development	\$15,000	\$20,000	\$20,000	\$20,000
ILS Third Party Maintenance & Startup	\$74,606	\$57,482	\$57,165	\$56,964
ILS Telephone Notice Charges	\$7,835	\$7,835	\$7,803	\$6,950
ILS Staff Salaries & Benefits	\$481,283	\$462,894	\$449,614	\$429,200
ILS Cataloging Services	\$497,198	\$492,826	\$495,376	\$486,045
ILS Authority Control	\$8,359	\$12,208	\$10,960	\$9,920
<b>Total Operating Budget</b>	\$1,204,769	\$1,161,355	\$1,144,068	
Bibliotheca & Envisionware Support Fees	-\$10,000	-\$10,000	-\$10,000	
Income from Rio and Marshfield	-\$22,233			
<b>Member costs to be allocated by the Cost Formula</b>	\$1,172,536	\$1,151,355	\$1,134,068	\$1,138,093

## **What's Changing in 2022?**

This budget represents the resources that will be needed to maintain ILS services that the libraries wish to continue for 2022. The addition of Rio and Marshfield will increase certain budget areas, but increases will be offset by fees paid by those libraries

- The Solus mobile app will cost about \$15,600 more than the Library Anywhere Mobile app
- Staffing costs are increasing due to step increases and larger than usual increases in benefits
- Income from Bibliotheca/Envisionware support is estimate to be \$10,000. For 2022, we will reduce ILS Contracted Development by \$5,000 and using this to fund an LTE to support RFID and database cleanup.

This budget represents a 3.7% increase over the 2021 budget; 1.8% increase with Rio/Marshfield offset.

The following is a description of what sort of services each ILS-related account covers.

## **2022 ILS Operating Budget Notes**

**ILS Contracted Support:** This account pays for ongoing LibLime Koha support costs to PTFS LibLime.

**Increase:** The amount will increase due to an annual increase to the base cost and due to the addition of Rio and Marshfield.

**ILS Contracted Development:** This account covers development costs for Koha and SIP setup fees.

**Decrease:** This budget line has increased from \$5,000 in 2015 to \$20,000 in 2020. Of this amount, \$10,000 has been allocated for development support. In 2022, this amount will be reduced to \$5,000. There are contingency funds to cover future development, but ongoing development should be planned for. This fund is supplemented by revenue from the SCLS support partnerships with Bibliotheca and Envisionware. In 2022, \$5,000 of this will be used to pay for LTE staff to support RFID and database cleanup. In 2021, we will pay for Solus setup from this account. Development spending history:

- 2013, \$81,343 was spent on development projects
- 2014, \$45,291 was spent on development (offset by payments from Bibliotheca and LSTA)
- 2015, \$25,332 was spent on development and SIP setup for MyPC and Lynda.com
- 2016, LSTA covered \$16,277 of the development costs
- 2017 expenditures were for a Boopsie data extract, SIP2 work and an installment of the codebase fusion development work
- 2018, there were no expenditures from this account
- 2019, \$14,552 was spent on development projects (GetIt credit memos, GetIt screen display and SIP2 set for Envisionware)

- 2020, \$65,610 was spent on GetIt improvements, sorting checkout history, email receipts, Rest API for the Solus Ap, Discovery layer tabs and password reset development

**ILS Third Party Maintenance and Startup:** This account pays for all maintenance for add-ons to the ILS system. This account also includes cover art and feature enrichments for the catalog (Syndetics Unbound), maintenance for the Solus mobile catalog, fees for SSL certificates, Mailchimp for patron expiration notices, and Crystal Reports maintenance. It is also the pass-through account for income and fees from the Envisionware credit card payment service.

**Increase:** This budget line has increased due to routine increases for vendor products, but primarily due to the increase costs for the Solus Mobile App. The Solus Mobile App will cost \$15,600 more than the Library Anywhere mobile App. The Solus Mobile App base will not increase due to the addition of Rio and Marshfield.

**ILS Telephone Notice Charges:** This account pays for the lines and local/long distance charges for the tele-messaging system and Talking Tech maintenance for phone and text notices.

**No Change:** This budget line will remain the same for 2022. Long distance calls were down in 2021, but this may have been due to the long distance telephone line outage.

**ILS Staff Salaries & Benefits:** This account pays the salary costs and benefits of the staff members required to manage the ILS

**Increase:** This account will increase due to step increases and increases in benefits.

**ILS Cataloging Services:** This account funds the contract with Madison Public Library for the provision of cataloging services to all ILS member libraries, including Madison. This account also covers fees to OCLC.

**Increase:** Madison Public Library is maintaining the cost of their cataloging services at the 2019 level. As usual, OCLC fees have increased which causes the increase in this budget line.

**ILS Authority Control:** This account pays for Backstage authority control on our database and authority control tools for staff.

**Decrease:** This account will decrease in 2021 as we now have a better idea of the Backstage pricing. The fees are about the same as for LTI.

### **2022 Carryover/Contingency**

This is a reserve for development costs beyond the budgeted amount in ILS Contracted Development and for startup fees and unexpected costs. Expenditures from this account have included development costs for the codebase fusion. Any unexpended amount from 2021 will be carried over into 2022.

**Decrease:** This account decreased from 2020 to 2021 by \$48,149.94 due to Biblioovation development projects.

The ILS Contingency carryover amount history:

- 2021 \$383,824
- 2020 \$431,974: Development projects in 2020
  - Email receipt
  - Browse list
  - Overdue issues
  - Patron expiry
  - Public lists
  - Registration date
  - Acquisition PO Print and Search Enhancements
  - Authority Control Permissions Expansion
  - Password Reset
  - Checkout History Columns
  - Hold Waiting
  - Author Display
  - Biblioovation REST API Enhancement
  - DL Tab Fields
- 2019 \$420,963
- 2018 \$410,162
- 2017 \$478,650
- 2016 \$502,964
- 2015 \$530,750
- 2014 \$527,416