

Director's Report September 2021

Meetings and Visits

I continue to participate in the weekly system directors meetings hosted by the Department of Public Instruction (DPI) staff.

The coordinators and I continue to meet weekly as a group.

I attended the October ILS and Technology Committee meetings along with Building Needs Assessment Work Group (BNAW) meetings. Kerrie Goeden and I met with Devin Flanigan of Keller, Inc. to review upcoming contract details and timelines.

I participated in an October SCLS Directors Check-in to discuss the American Rescue Plan Act (ARPA) funding for public libraries.

I attended the October COLAND subcommittee meeting.

I met with the new director at Rock Springs Public Library to conduct her SCLS orientation.

I finished up my 2021 annual visits with member libraries Waunakee, Nekoosa and Albany. All "annual library visit reports" are posted on the SCLS website for trustees to enjoy.

Jean Anderson and I met with OCLC to discuss their services to SCLS and Marshfield Public Library.

I met with Tracie Miller to conduct a portion of her SCLS orientation.

Foundation (SCLSF)

The second Cornerstone event was held October 7 in Monona with 50 attendees. I met with the Johnson Creek Public Library Board of Trustees on October 19 to discuss their interest in joining the SCLS Foundation.

BNAW and Related Action Items

Devin Flanigan of Keller Inc. will be providing an update on the building project as one of this month's board presentations. The board will be voting on 3 agreements at this month's meeting. Agreement 1 is the letter of intent (LOI). If approved, the LOI will be turned into a resolution and used to start the process with the City of Madison to begin crafting a "purchase and sale agreement" (PSA) and allow the public notice to be released. The notice will allow review by alders, planners, and the community to offer feedback. If there are no objections, the PSA would be worked on by both the City of Madison and SCLS attorneys based on the terms and contingencies outlined in the LOI. It would then be brought to the SCLS Board of Trustees for final approval in November or December 2021.

The second action item is BNAW asking the board to authorize them to negotiate the final terms and purchase price of the property during the time the LOI is approved and the PSA is written as additional information through investigation of the site becomes available.

The final 2 action items were added after consulting with attorneys at Axley Brynelson and Keller Inc. personnel. It was decided to sign 2 contractual agreements with Keller Inc. for their future work on the building in order to better protect both parties. Keller Inc. is performing many duties with responsibilities that cross over several areas of management and implementation. The construction manager agreement and architect agreement each clearly list the responsibilities of each role and legally meet public bidding requirements. Keller, Inc would not be a general contractor but a constructor manager/advisor. Keller will provide oversight of the subcontractors and be the construction manager while SCLS will write the checks directly to the subcontractors. The 2 agreements will allow Keller, Inc., if needed, to self-perform by submitting a competitive sealed bid along with other contractors. This model of separating duties meets all public bidding requirements and protects all parties legally. It was created with the cooperation of Keller, Inc.

Public Library System Redesign (PLSR)

Corey Baumann, SCLS Delivery Services Coordinator, will be providing an update on the project as one of this month's board presentations.

Marathon County Public Library

The Marathon County Public Library Board met on October 18. They are interviewing 4 finalists for the open library director position. They will do another round of interviews on November 3 and hopefully announce their new director soon afterwards.

The board and staff are reviewing documents and will present a list of service expectations for WVLS at their November meeting.

Good News

There is a new puppy being fostered by Heidi Moe who visits the office that is available for adoption. A small, well mannered, black pup named Diesel.

Respectfully submitted by,

Martha Van Pelt

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