

## **Director's Report September 2022**

### **Meetings and Visits**

I continue to participate in the weekly system directors meetings hosted by the Department of Public Instruction (DPI) staff.

Kerrie Goeden and I continue to meet weekly for check-ins with Devin Flanigan of Keller and David Haug, realtor, to stay on top of the building project's details and timeline.

I met with Elizabeth Clauss, the new director for the Monticello Public Library to conduct her orientation.

I attended the Administrative Council meeting along with the Technology and ILS Committee meetings.

The management staff continues to meet weekly. Reviewing the new floor plans for Pankratz is a common topic.

I attended the visitation for Barb Dimick, former director of the Madison Public Library.

SCLS hosted SOMBAW (System Office Managers and Bookkeepers Association of Wisconsin) at SCLS headquarters on September 30.

The 2023 system plan was submitted to DPI.

### **Building Needs Assessment Work Group (BNAW)**

The last invoice related to the Walton Commons site was received from Keller and its payment is included in the October board packet. All obligations and invoices related to the Walton Commons site are now done so there is a clear line between the two projects.

SCLS has contracts in place with Keller for construction management and architectural services and we want to update the new address and timeline for the Pankratz location for clarification. Kerrie and I met with Devin Flanigan to discuss the changes. We communicated with the Keller attorney and Ed Lawton. The attorneys reviewed the documents. The addendum will be brought to the SCLS board for approval.

Kerrie, Craig Ellefson and I met with the Fearing's Company to discuss the AV and security equipment that was purchased for the Walton Commons site and how to use it in the Pankratz building.

We have been in contact with the City of Madison and are scheduled to attend a DAT meeting on October 27. We will be discussing the site's sanitary line and sidewalks on the west side. We will need to draft a developer's agreement if either the line or sidewalk is moved. A similar agreement had to be created for the Walton Commons site. We will need to contact the local alder person by November 19 to start the process for a conditional use permit.

The new building web page was updated with a photo of the Pankratz site and renderings.

A tour of the new building by SCLS staff was arranged for October 20<sup>th</sup> where an inventory of the space was created. Staff recorded electric outlets, data jacks, security elements, cabinetry, equipment, and offices in preparation of remodeling the space. Key staff also met with Mark Fernstrum from Access Inc. on site to discuss preparing the Pankratz room for the new data center. David Haug was able to get the Pankratz blue prints from the original builder and brought them to the tour. He also arranged a contact with Lakeland University staff to discuss their legacy security housed in the building.

The deadline for all changes, locations, and lots of other details needed from SCLS to Keller is October 31st.

Upcoming Milestone Dates:

1) Begin Construction Documents: November 2022

- 2) Develop Construction Documents: November 2022 – February 2023
- 3) Project Out to Bid: February 1, 2023
- 4) Public Bid Opening: March 1, 2023
- 5) SCLS Board Approve Bid Subcontracts: March 23, 2023
- 6) Start construction: May 1, 2023

### **Foundation**

The Foundation met early this month on October 17<sup>th</sup>. The minutes are posted. I created a report of the history and costs of the past Cornerstones in order to review the impact of the event with the board. They discussed ways to possibly invigorate the event or raise funds in a different way. The discussion will be picked up in January. Nick Studnicka of the Plain Library will not be renewing his board term for 2023. I am reaching out to library directors for an interested person to replace Nick. Kristi Williams submitted her letter of resignation from the Foundation Board. She has been a stalwart advocate for the Cornerstone and SCLS Foundation. Her seat will need to be filled by a SCLS board member in time for their January 2023 meeting.

### **Personnel**

Carolyn Seaver has resigned as Director of the Albertson Memorial Library in Albany.

### **Good News**

The address for the new SCLS headquarters is 1650 Pankratz Street. It is named after Anthony A. Pankratz from Auburndale in Wood County. He was an Army Air Forces Staff Sergeant during WW II. On November 11, 1943 he was on the crew of the B-17 "Peg O'My Heart" during a mission to attack the marshalling yards at Bolzano, Italy. They were in a group of two dozen aircraft. Flak was intense and their aircraft sustained damage, causing them to lag behind and lose altitude. Eventually they crashed into the Adriatic Sea off Corsica. <https://www.honorstates.org/index.php?id=123980>

Walworth County became the third and final county to approve the merger of Arrowhead Library System (ALS) and Lakeshores Library System (LLS). The newly merged entity, Prairie Lakes Library System (PLLS), will take effect on January 1, 2023, and will serve the counties of Racine, Rock, and Walworth.

Respectfully submitted by,

*Martha Van Pelt*

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