

## **Director's Report**

### **January 2023**

#### **Meetings and Visits**

I traveled to Albany to meet Melissa Everson and conduct her new library director orientation.

I participated in the Technology and ILS Committee meetings and conducted the annual orientation for representatives.

I participated in a review of the Technology Services Cost Formula. In addition to reviewing the funding formula, I reviewed the draft "Agreement to Participate in SCLS Technology Services" with the workgroup.

I met virtually with David Berland and Jessica Sayer to orient them to the SCLS board.

#### **Building Needs Assessment Work Group (BNAW)**

The City of Madison's Urban Development Commission approved the SCLS plan.

The City of Madison's Plan Commission approved the request for Conditional Use to build the warehouse and sorting floor.

Gary Poulson and Mary Nelson signed the Board of Commissioners of Public Lands Certificate of Indebtness to release the million dollar loan to SCLS.

The SCLS Move Team is working on completing an inventory via a giant spreadsheet of all the furniture and equipment in the administration building. The inventory also includes the locations of the office furniture in the new building. Two moving companies will be coming at the end of February to give quotes for the move. SCLS staff are taking this opportunity to declutter spaces and a document shredding day is being planned for April.

K. Goeden and H. Moe met with AT&T to discuss the installation of phone service in Pankratz.

Joan Honl will be attending the bid opening at Pankratz on March 2 to read the bids aloud. The bids will be opened at 1:00 pm. All board members are invited to attend.

#### **Board Training**

The Library Services Team of the Department of Public Instruction has purchased a statewide membership to United for Libraries. This is the Association of Library Trustees, Advocates, Friends and Foundations. It is a division of the American Library Association. The membership includes a subscription to *BoardSource*. *BoardSource* includes access to hundreds of topic papers on fundraising, planning, recruitment, orientation and advocacy. Training videos can be viewed also. As a board we will be using the information and learning together.

As part of the training plan, we have been speaking with Becky Spratford, a presenter of past Trustee Training webinars. We are in discussion with having her attend the July 27 board meeting. She would attend in person and work with the board on the duties and roles of trustees. The day could include lunch, the regular board meeting and then 2 hours of training after the board meeting. We would need to reschedule the SCLS Foundation meeting.

#### **Legislative Day**

Jean Anderson, Mark Jochem and I attended the Wisconsin Library Association's Legislative Day. I met with Representative Melissa Ratcliff and Senator Melissa Agard. Senator Agard posted a photograph of our visit to her Instagram account. We copied it to the SCLS Facebook page. I also delivered packets of information about SCLS to all legislators serving in the SCLS territory. Speakers in the morning included Governor Evers and Dr. Darrell L. Williams, the new Assistant State Superintendent for the Division for Libraries and Technology. They were both wonderful speakers.

**Foundation**

Kristi Williams will be this year's recipient of the Cornerstone. Hausmann Johnson Insurance has already donated \$500 to help host the event.

**Good News**

MG&E has scheduled to move the transformer before we move into the Pankratz building which will result in less down time for members' internet service.

Respectfully submitted by,

*Martha Van Pelt*

Martha Van Pelt