



Required by Wis. Stat. §§ 43.05(4) and 43.58(6)

I. GENERAL INFORMATION					
1. System Name South Central Library System		2. System Director Name Martha Van Pelt		3. Certification Grade Grade 1	4. Date Certification Expires 2025-09-30
5. Street Address 4610 S. Biltmore Ln., Ste. 101			6. Phone Area/No. (608) 246-7970		7. Fax Number Area/No. (608) 246-7958
8. Mailing Address PO Box	9. System Website URL www.scls.info		10. Director System Email Address mvanpelt@scls.info		
11. City / Village / Town Madison		12. County Dane		13. ZIP Code 53718-2153	
14. Number of Public Libraries Participating in the System 54	15. Does System Operate a Books-by-Mail Program No	16. Number of Book-mobiles Owned 0	17. Estimated System Area Public Library Registered Borrowers 322,336	18. UEI Number FMDKU5L8JGJ6	

  

II. SYSTEM COLLECTION					
	No. Owned / Leased	Number Added		No. Owned / Leased	No. Owned / Leased
1. Books in Print	1,445	66	4. Electronic Collections <i>Number available to members</i>	0	7. Licensed Electronic Video Materials <i>Units (copies) available to members</i>
2. Audio Materials	9	0	5. Licensed E-books <i>Units (copies) available to members</i>	173,351	8. Subscriptions <i>Exclude those in electronic format</i>
3. Video Materials	23	0	6. Licensed Electronic Audio Materials <i>Units (copies) available to members</i>	71,196	

  

III. SYSTEM SERVICES			
Circulation Transactions <i>Circulation includes items checked out by the system directly to the users. Count one for each item loaned directly to users from the system or any program administered by the system; e.g., bookmobiles, books-by-mail, etc. Do not count direct circulation from the system resource library or system member libraries.</i>		1. Total Circulation 4,865	2. Interlibrary Loans <i>System interlibrary loan transactions</i>
			a. Items Loaned 0 <div style="display: inline-block; width: 150px; border-left: 1px solid black; border-right: 1px solid black; padding: 0 5px;">b. Items Received 0</div>
3. System Electronic Resources Use <i>Number of uses of system licensed electronic resources</i>			
a. E-book 857,141	b. E-audio 781,364	c. E-video 344	d. Electronic Collection Retrievals 81,545

## IV. SYSTEM BOARD AND ORGANIZATION

List the members of the system board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting changes, indicate departing board members.

First Name	Last Name	Street Address	City	ZIP Code	Email Address
1. President Gary	Poulson	637 Charles Lane	Madison	53711	garypoulson@gmail.com
2. Tim	Teelin	1150 College Ave	Baraboo	53913	tim.teelin@saukcountywi.gov
3. Nan	Brien	1706 Tarragon Drive	Madison	53716	brien@tds.net
4. Joan	Honl	717 Green Avenue	Stevens Point	54481	honlj@co.portage.wi.us
5. Susan	Feith	550 3rd Street S	WI Rapids	54494	sfeith@charter.net
6. Jacob	Wright	5113 Sherven Dr.	Madison	53716	wright.jacob@countyofdane.com
7. Linda	Ross	744 S. Main St	Poynette	53955	lindajross@charter.net
8. Eve	Galanter	109 N. Roby Rd	Madison	53726	eve.galanter@gmail.com
9. Nancy	Foth	1016 Ridge Rd	Stevens Point	54481	Nmfoth@gmail.com
10. Bill	Clendenning	1811 45th Street South	Wisconsin Rapids	54494	wcdistrict15@co.wood.wi.us
11. Theresa	Walske	P. O. Box 7574	Madison	53707	lindntm@hotmail.com
12. Mary	Nelson	250 Eagle Dr.	Grand Marsh	53936	jim.sunspots@gmail.com
13. David	Berland	412 Juniper St.	Brooklyn	53521	dberland@gmail.com
14. Mike	Furgal	1411 14th Ave	Monroe	53566	gunner@wekz.net
15. Philip	Cox	46 Harvest Way.	Fitchburg	53711	drpcox@charter.net
16. Jessica	Sayer	504G Eagle Heights Dr.	Madison	53705	j.a.m.sayer@gmail.com
17. Vacant	Vacant				
18. Vacant	Vacant				
19. Vacant	Vacant				
20. Vacant	Vacant				
21.					
22.					
23.					

# V. PUBLIC LIBRARY SYSTEM INCOME

## 1. County Government

a. System Member County Appropriations Received by Library System				b. Other County Payments Received	
County Name	Amount	County Name	Amount	County Name	Amount
Subtotal 1a				Subtotal 1b	

## 2. State Aid to Public Library Systems

\$2,543,429

## 3. Other State Funded Programs List individually. Attach listing if necessary.

a.	
b.	
c.	
Subtotal 3	

## 4. Federal Aid Program name and project number. List each program individually. Attach listing if necessary.

a. 139937 Delivery LSTA	\$175,000	f. 139937 ARPA IT Hardware Improvement	\$81,171
b. 139937 Tech Sparsity LSTA	\$10,143	g.	
c. 139937 Professional Learning LSTA	\$40,552	h.	
d. 139937 ARPA Hybrid Library Service	\$155,104	i.	
e. 139937 IDEA Project LSTA	\$107	j.	
Subtotal 4			\$462,077

## 5. Contract Income from Other Governmental Units, Libraries, Library Agencies, Library Systems, etc. List names individually. Attach listing if necessary.

a. Technology and ILS Member Payments	\$2,280,903	f. Members Digital Buying Pool	\$364,022
b. Multi-Type and Intersystem Delivery	\$1,074,591	g. WLA Rent	\$23,608
c. Other SCLS Member Delivery (Counties)	\$404,804	h. SCLS Foundation Admin Fees	\$45,873
d. Other SCLS Member Delivery (Libraries)	\$2,879	i. 3rd Party Annual Support and Maintenance	\$28,401
e. Special Request Delivery Service	\$2,993	j. Backup Collaboration System Contribution	\$110,345
Subtotal 5			\$4,338,419

## 6. Other Income

Unexpended State Aid from Previous Year(s)	Interest Earned from State Aid Funds Investments	All Other Unexpended Funds from Previous Year(s)	Interest Earned from Other Fund Investments	Gifts and Endowments to the System	All Other Sources	Subtotal 6
\$0	\$29,118	\$7,458,041	\$87,165	\$0	\$527,278	\$8,101,602

## 7. Total Income Add 1 through 6

\$15,445,527

**VI. PUBLIC LIBRARY SYSTEM EXPENDITURES***Report system expenditures from all sources.*

	System State Aid**	Other State and Federal Aid*	All Other***	Annual Total
1. Salaries and Wages	\$670,809	\$0	\$2,036,866	\$2,707,675
2. Employee Benefits	\$267,710	\$0	\$812,886	\$1,080,596
3. System Collection Expenditures				
a. Printed Material	\$4,098	\$0	\$0	
b. Electronic Material	\$155	\$0	\$364,017	
c. Audiovisual Material	\$0	\$0	\$0	
d. All Other Material	\$0	\$0	\$0	
Subtotal Collection Expenditures	\$4,253	\$0	\$364,017	\$368,270
4. System Contract Expenditures <i>Attach a brief description of contracts; i.e., recipient, amount, and purpose.</i>	\$266,184	\$0	\$810,574	\$1,076,758
5. System Payments to Member Libraries <i>Attach lists of individual payments.</i>	\$29,346	\$24,377	\$0	\$53,723
6. All Other Operating Expenditures	\$1,242,219	\$276,283	\$927,690	\$2,446,192
7. Total Operating Expenditures	\$2,480,521	\$300,660	\$4,952,033	\$7,733,214
8. System Capital Expenditures	\$62,908	\$161,417	\$2,199,735	\$2,424,060

\* Report expenditures from federal grant funds and state funded programs other than state aid to public library systems.

\*\* Report expenditures from report year public library system state aid, state aid funds carried forward to report year, and any interest earned from those funds.

\*\*\* Report expenditures from county appropriations, contract income, gifts and endowments, and any carryover from those sources. Also include expenditures from interest earned from those sources.

**VII. SYSTEM MEMBER COUNTY APPROPRIATIONS FOR LIBRARY SERVICE**

Report the total amount appropriated for public library service for each county in your system. Include all funding, including those paid to a library system or another county's public libraries. Report the amounts for the report year. Attach the page(s) of each county budget that show the amounts below.

County Name	Amount	County Name	Amount	County Name	Amount
1. Adams	\$480,424	5. Portage	\$1,811,987	8.	
2. Columbia	\$751,970	6. Sauk	\$1,226,129	9.	
3. Dane	\$6,081,663	7. Wood	\$1,111,085	10.	
4. Green	\$507,168				

**VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE**

The following statement certifies that your public library system complied with all statutory requirements for public library systems for the report year. Indicate your system's compliance with each of the system requirements.

**Wis. Stat. § 43.24(2)** For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided:

Membership Agreements

☒ (a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4. with all member libraries.☒ Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Resource Library Agreement

☒ (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.☒ Signed copies of the report year and current year resource library agreements have been filed with the division.

## VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

## Reference Referral and Interlibrary Loan

- ☒ **Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Reimbursed member libraries for ILL | <input checked="" type="checkbox"/> Maintained a shared database of member library bibliographic records and holdings |
| <input type="checkbox"/> Maintained ILL Clearinghouse                   | <input checked="" type="checkbox"/> Utilized WISCAT to promote interlibrary loan                                      |
| <input checked="" type="checkbox"/> Contracted for ILL Clearinghouse    | <input checked="" type="checkbox"/> Maintained a system interlibrary loan plan  |

## Inservice Training

- ☒ **Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Conducted workshops for member library staff and trustees | <input checked="" type="checkbox"/> Provided scholarships and grants for member library staffs                 |
| <input checked="" type="checkbox"/> Maintained a calendar of CE events                        | <input checked="" type="checkbox"/> Maintained a professional collection for system and member library staffs. |

- ☒ **Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Public library administration and governance | <input checked="" type="checkbox"/> Technical services                          | <input checked="" type="checkbox"/> Legal issues                       |
| <input checked="" type="checkbox"/> Adult services                               | <input checked="" type="checkbox"/> Interlibrary loan and resource sharing      | <input checked="" type="checkbox"/> Public relations                   |
| <input checked="" type="checkbox"/> Youth services                               | <input checked="" type="checkbox"/> Staff development (certification, CE, etc.) | <input checked="" type="checkbox"/> Reference and information services |
| <input checked="" type="checkbox"/> Library automation                           | <input checked="" type="checkbox"/> Planning and evaluation, standards          | <input checked="" type="checkbox"/> Inclusive services                 |
| <input checked="" type="checkbox"/> Building and remodeling                      | <input checked="" type="checkbox"/> Collection development                      |  |

## Delivery and Communication

- ☒ **Wis. Stat. § 43.24(2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Had regular courier or van delivery service                          | <input checked="" type="checkbox"/> Used fax for document delivery/communication |
| <input checked="" type="checkbox"/> Provided an 800 number, phone credit card, or accepted collect calls | <input type="checkbox"/> Used mail as primary delivery system                    |
| ILL transactions sent by:  |  |
| <input checked="" type="checkbox"/> Email  | <input checked="" type="checkbox"/> OCLC   |
| <input checked="" type="checkbox"/> Regional automated system  | <input checked="" type="checkbox"/> WISCAT                                       |
|  | <input checked="" type="checkbox"/> Published a newsletter                       |

## Service Agreements

- ☒ **Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.**

- ☒ Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate with a check those services provided for in the adjacent library system agreements for the report year.

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Reciprocal borrowing between systems | <input checked="" type="checkbox"/> Delivery                                  | <input type="checkbox"/> Audiovisual services   |
| <input type="checkbox"/> Cash payments in cross-system lending           | <input checked="" type="checkbox"/> Newsletter exchange                       | <input type="checkbox"/> Cooperative purchasing |
| <input checked="" type="checkbox"/> Continuing education                 | <input checked="" type="checkbox"/> Cooperative planning/information exchange |   |

## Inclusive Services

- ☒ **Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.**

The Division for Libraries and Technology interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Briefly summarize the most significant specific inclusive services initiatives carried out by your system in the report year. Describe the system effort in terms of the way in which the initiative is conducted by the system. Some systems provide direct services, others provide services to support library efforts.

Social Work Intern Cohort project: The Social Work Intern Cohort is coordinated by South Central Library System Consultants, Shawn Brommer and Mark Jochem, to help member libraries address social service needs in their communities. This is in response to needs expressed by member libraries through surveys, meetings, and informal conversations over several years. Intentional efforts started in early 2021, with a webinar series introducing social work concepts and library partnerships. In mid-2021, SCLS approached field placement coordinators at the University of Madison Sandra Rosenbaum School of Social Work and University of Stevens Point Department of Sociology and Social Work to discuss student internships at libraries. In this partnership, SCLS serves as a connector between member libraries and the schools. The Social Work Intern Cohort has a pilot membership of 14 library locations in urban, suburban, and rural libraries. The Cohort aims to place social work practicum students in libraries to: provide direct service through 1-on-1 consultations or programs; provide training to library staff; and/or work on library social service projects. Throughout 2022, the Social Work Intern Cohort focused on planning for student placements. The Cohort met on several occasions to share information about concerns in their libraries; discuss how an intern might help in the library; and ways to communicate opportunities to potential interns. In December of 2022, a staff-facing social service needs survey created by the University of Stevens Point was distributed to collect information from all library staff in SCLS. Over 250 library staff responded to the survey. The results will be used to help inform future actions.

## VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

## Inclusive Services (cont'd.)

Identify the agency(ies) with which the system had the most contact in terms of a planning effort or project collaboration, or with which member libraries worked. Indicate system services or types of materials involved with, or purchased for, the project. Were any accessibility issues involved? Identify any significant marketing done by the system to support inclusive library service efforts.

University of Wisconsin-Madison Rosenbaum School of Social Work University of Wisconsin-Stevens Point Department of Sociology and Social Work WI Humanities Council WI Science Festival Other library systems: Bridges Library System IFLS Monarch Library System Northern Waters Library System Southwest Wisconsin Library System Winding Rivers Library System Winnefox Library System Workforce Development Board of South Central Wisconsin Portage Area Workforce and Service Connection - Consortium Columbia Co. Health and Human Services - Economic Support Division River Haven Shelter Forward Service Connection WorkSmart Network Portage Public library United Way of Dane County Wisconsin Rapids Job Center Dane County Job Center LIFT (Legal Interventions for Transforming) Wisconsin Wisconsin Society for Human Resource Managers (WISHRM) Greater Madison Area SHRM (Society for Human Resource Managers)

If the system provided any inclusive services continuing education programs in the report year, identify the topic(s) and speaker(s).

2/9/2022 - Wisconsin Libraries Talk about Race at Work - Debbie Biddle, The People Company Workplace conversations on race can be challenging. Even with the best intentions and sincere willingness to listen and understand, talking about racism can be uncomfortable. Rather than avoiding the necessary discussions and exchanges, we can learn how to productively talk about race. We can have conversations about race, racism and racial equity. We can create brave, bold and safe spaces to ask questions, share experiences, make commitments, co-create solutions, hold ourselves accountable and have an authentic, measurable and lasting impact. 3/9/2022 - Engaging in Sensitive Conversations & Handling Pushback - Debbie Biddle, The People Company Engaging in uncomfortable conversations can be difficult. According to McKinsey & Company on barriers to inclusive workplaces, four out of ten racial or ethnic minority employees were at least slightly uncomfortable discussing identity-related

## Other Types of Libraries

- ☒ **Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.**
- ☒ An advisory committee or planning group including representatives from other types of libraries met and established objectives relating to this requirement for the plan year.
- ☒ The system has agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate system services provided to other types of libraries in the report year.

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Consultation                     | <input type="checkbox"/> Union list of serials             | <input checked="" type="checkbox"/> Back-up reference services |
| <input checked="" type="checkbox"/> Continuing education / workshops | <input checked="" type="checkbox"/> Directory of libraries | <input type="checkbox"/> Newsletter                            |
| <input checked="" type="checkbox"/> ILL (Direct)                     | <input checked="" type="checkbox"/> Delivery services      | <input type="checkbox"/> Technical services                    |

## Library Technology and Resource Sharing Plan

- ☒ **Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every 5th January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.**
- ☒ Member public libraries and other types of libraries in the system area had an opportunity to review and comment on the plan.
- ☒ The public library system's current technology and resource sharing plan has been filed with the Division for Libraries and Technology.

## Other Service Programs

- ☒ **Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library board after consultation with participating public libraries.**

List and evaluate each service program carried out under this statute in the report year. Do not lump miscellaneous activities under a single "other" program.

Assist libraries in requesting reimbursement from adjacent counties. Assist member libraries in the process of filing annual reports through training, providing forms support and reviewing completed reports. SCLS created a 501(c)3 foundation to allow public libraries in Wisconsin to participate and take advantage of 501(c)3 status without having to incur the cost of creating their own foundation.

## Administration

- ☒ The system did not expend more than 20 percent of the state aid received in the report year for administration.

## IX. COLLABORATIVE ACTIVITIES

Summary of Activities Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's report year resource library contract.

1. Wisconsin Public Library Consortium (WPLC) OverDrive purchasing pool. 2. Shared delivery service of materials among SCLS members instead of U.S. Mail. 3. Wild Wisconsin Winter Web Conference: a 2 day web conference with speakers from across the country. Wisconsin library systems share the cost. 4. Partnership between SCLS & the Madison Mallards & Wisconsin Rapids Rafters baseball teams for 15,000 tickets & PSAs 5. SCLS coordinates Trustee Training Week with other systems and shares the cost of presenting (5) 1 hour training webinars for library trustees. 6. Member of the System Office Managers and Bookkeepers Association of Wisconsin (SOMBAW). 7. Tech Days: Partner with other library systems for 3 Tech Days presentations

Cost Benefit. For each activity above, list the activity name and estimated cost benefit realized.

Activity	Amount
1. Wisconsin Public Library Consortium (WPLC) OverDrive purchasing pool.	1,052,513
2. Shared delivery service	33,614,002
3. Wild Wisconsin Winter Web Conference	5,450
4. SCLS partnerships with baseball teams	45,000
5. Trustee Training Week	2,727
6. SOMBAW membership include free training & shared knowledge of administrative resources	150
7. Tech Days	2,857
8.	
9.	
10.	
Cost Benefit Total	34,722,699

**X. PUBLIC LIBRARY SYSTEM ANNUAL PROGRAM EXPENDITURES**

**Program Expenditures** Provide a summary of your public library system expenditures by system service program and fund source for the report year.

Program	System Aid, Carryover, and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
<b>Technology, Reference and Interlibrary Loan</b> See note				
1. Technology/ILS/Reference/ILL	826,766	246,418	2,136,285	3,209,469
2.				
3. Electronic Content	47,101	0	364,017	411,118
4.				
5. Electronic Resources				
<b>Subprogram Total</b>	<b>873,867</b>	<b>246,418</b>	<b>2,500,302</b>	<b>3,620,587</b>
<b>Continuing Education and Consulting Service</b> See note				
1. Consultant Services	472,326	0	0	472,326
2. Continuing Education	51,369	40,659	0	92,028
<b>Subprogram Total</b>	<b>523,695</b>	<b>40,659</b>	<b>0</b>	<b>564,354</b>
Delivery	465,576	175,000	1,462,930	2,103,506
Inclusive Services	55,959	0	0	55,959
Library Collection Development	4,783	0	0	4,783
Direct Payment to Members for Nonresident Access	0	0	0	0
Direct Nonresident Access Payments Across System Borders	0	0	0	0
Library Services to Youth	79,229	0	0	79,229
Public Information	200,907	0	0	200,907
Administration	338,454	0	0	338,454
<b>Other System Programs</b>				
1. Other Types of Libraries	30,833	0	0	30,833
2. Contingency	3,158,662	0	0	3,158,662
3.				
4.				
<b>Grand Totals</b>	<b>5,731,965</b>	<b>462,077</b>	<b>3,963,232</b>	<b>10,157,274</b>
<b>Estimated Expenditures for Technology-Related Services Provided by the System</b>	<b>873,867</b>	<b>246,418</b>	<b>2,500,302</b>	<b>3,620,587</b>

NOTE: Technology, Reference and Interlibrary Loan, and Continuing Education and Consulting Service Program areas may be divided into subprograms at the discretion of the system.



# XI. SYSTEM STAFF

## 1. Personnel Listing

a. Employees Holding the Title of Librarian as of December 31 of the report year. *Include vacancies if they will be filled within one year*

First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Martha	Van Pelt	System Director	<input checked="" type="checkbox"/>	\$128,807	40.00
Victoria	Teal Lovely	Technology Services Coordinator	<input checked="" type="checkbox"/>	\$108,489	40.00
Jean	Anderson	Consulting Services Coordinator	<input checked="" type="checkbox"/>	\$81,238	40.00
Shawn	Brommer	Youth Services & Community Engagement Co	<input checked="" type="checkbox"/>	\$73,452	40.00
Amy	Gannaway	Technical Services Consultant	<input checked="" type="checkbox"/>	\$74,091	40.00
Tracie	Miller	Public Library Administration Consultant	<input checked="" type="checkbox"/>	\$51,082	40.00
Mark	Jochem	Workforce Development Consultant	<input checked="" type="checkbox"/>	\$68,207	40.00
Heidi	Oliversen	Circulation Services Consultant	<input checked="" type="checkbox"/>	\$74,091	40.00
Tamara	Ramski	Digitization Consultant	<input checked="" type="checkbox"/>	\$68,207	40.00
Rose	Ziech	Web Services Consultant	<input checked="" type="checkbox"/>	\$73,452	40.00
Kayla	Linke	Metadata Specialist	<input checked="" type="checkbox"/>	\$55,003	40.00

b. Other Paid Staff *Include plant operation, maintenance, and security.*

Position	Total Annual Wages	Hrs. Worked per Week	Position	Total Annual Wages	Hrs. Worked per Week
HR & Finance Coordinator KG	\$91,611	40.00	Data Services Consultant TD	\$68,207	40.00
Office Manager HM	\$60,742	40.00	Logistics & Operations Support Manager BG	\$62,657	40.00
ILS Support Technician 1 MK	\$53,668	40.00	Delivery Services Coordinator CB	\$83,269	40.00
ILS Support Technician 2 CW	\$65,853	40.00	Delivery Operations Manager BS	\$65,853	40.00
Help Desk Technician NO	\$53,668	40.00	Delivery Fleet Manager JS	\$73,621	40.00
Software Support Specialist BH	\$60,742	40.00	Delivery Supervisor WB	\$43,999	40.00
Network Administrator WA	\$74,091	40.00	Operations Support Manager JGT	\$52,353	40.00
IT Support Specialist CE	\$64,805	40.00	Driver 2 (13)	\$497,266	520.00
Field Services Technician 1 EP	\$53,668	40.00	Driver 1 ( 3 FTE)	\$94,380	121.00
Technology Project Administrator KH	\$74,091	40.00			
Building and Design Consultant DH	\$73,452	40.00			
System Administrator AH	\$74,091	40.00			

2. System Staff Full-Time Equivalents (FTEs) *Divide the total hours worked per week for each category by 40 to determine full-time equivalents.*

a. Persons Holding the Title of Librarian

i. Master's Degree from an ALA Accredited Program FTE	ii. Other Persons Holding the Title of Librarian FTE	Subtotal
11.00	0.00	11.00

b. All Other Paid Staff FTE *incl. maintenance, plant operation, and security*

35.03

c. Total Library Staff Full Time Equivalents *Add Subtotal 2a and 2b*

46.03

**XII. SYSTEM MEMBERSHIP***Attach a listing of all current public library and county members of the system.*

Indicate whether your public library system members have indicated compliance with the following membership requirements. If any of these conditions have not been met, attach a written explanation of the circumstances resulting in noncompliance and a description of actions to be taken to achieve compliance (include timelines). *A check indicates that all members have indicated compliance with the requirement.*

- ☒ The public library members are established under the provisions of Chapter 43 of the Wisconsin Statutes. [Wis. Stat. § 43.15(4)(c)1]
- ☒ The public library members are authorized by the municipal governing board to participate in the public library system. [Wis. Stat. § 43.15(4)(c)3]
- ☒ The public library members have entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program or from providing remote access to a library's online resources only to residents. [Wis. Stat. § 43.15(4)(c)4]
- ☒ The member public library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction and is present in the library for at least 10 hours of each week that the library is open, less leave time. [Wis. Stat. § 43.15(4)(c)6 and Administrative Code Rules PI 6.03]
- ☒ All counties participating in the system have entered into written agreements with the system as required under [Wis. Stat. § 43.15(4)(b)3]
- ☒ All counties participating in the system have adopted and maintained the plan of library service submitted and approved under Wis. Stat. § 43.11(3) and Wis. Stat. § 43.13(1). [Wis. Stat. § 43.15(4)(b)1]. **On the attached membership listing, indicate the year of the last plan revision.**
- ☒ Each public library member, beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer. [Wis. Stat. § 43.15(4)(c)7]
- ☒ Each public library member, beginning in 2008, annually spends at least \$2,500 on library materials. [Wis. Stat. § 43.15(4)(c)8]

**XIII. CERTIFICATION OF STATUTORY COMPLIANCE**

As of the date of this report, indicate whether the following statutory requirements are being met by the system. If any of these requirements were not met, attach a written explanation of the circumstances resulting in noncompliance and a description of the actions to be taken to achieve compliance (include timelines). Any current written contracts or agreements not previously filed with the division providing evidence of compliance must be enclosed with this report. This report is for compliance as of the date of this report. If compliance is later not maintained in any area reported as being in compliance, notify the Division for Libraries and Technology.

Indicate compliance with the requirements below with a checkmark. Unchecked statutes indicate noncompliance.

- ☒ Library system board is constituted and operated in compliance with Wis. Stat. § 43.17(1) and (2) and Wis. Stat. § 43.19(1)(a) and (b).
- ☒ Library system board has appointed a head librarian who is responsible for administration of the public library system. [Wis. Stat. § 43.17(4)]
- ☒ Library system is organized and operated in compliance with Wis. Stat. § 43.15 Standards for public library systems.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided.

- ☒ (a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)(4). with all member libraries.
- ☒ (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- ☒ (d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.
- ☒ (e) Inservice training for participating public library personnel and trustees.
- ☒ (fm) Electronic delivery of information and physical delivery of library materials to participating libraries.
- ☒ (g) Service agreements with all adjacent library systems.
- ☒ (h) Professional consultant services to participating public libraries.
- ☒ (i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.
- ☒ (k) Promotion and facilitation of library service to users with special needs.
- ☒ (L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- ☒ (m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to the library technology and the sharing of resources. By January 1, 2000, and every 5<sup>th</sup> January thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- ☒ (n) That, if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's card of another participating public library, the reimbursement shall not exceed the actual costs incurred by the public library in providing such services. The department shall promulgate rules defining "actual costs" for the purposes of this paragraph.

**CERTIFICATION**

I CERTIFY that to the best of my knowledge the information provided in this annual report and any attachments are true and accurate.

Signature of Public Library System Director ➤	Name of Public Library System Director Martha Van Pelt	Date Signed
Signature of Public Library System Board President ➤	Name of Public Library System Board President Gary Poulson	Date Signed

## COMMENTS

## 7. System Licensed Electronic Video Materials (downloadable)

OverDrive discontinued videos in 2022--2023-02-16

## 2a. Items Loaned (provided to)

Madison Public Library, the SCLS Resource Library handles all ILL. This is a change in reporting as discussed with Melissa Aro.--2023-02-17

Madison Public Library, the SCLS Resource Library handles all ILL.--2023-02-16

## 2b. Items Received (received from)

Madison Public Library, the SCLS Resource Library handles all ILL. This is a change in reporting as discussed with Melissa Aro.--2023-02-17

Madison Public Library, the SCLS Resource Library handles all ILL.--2023-02-16

**South Central Library System**  
**Account QuickReport**  
January through December 2022

**System Payments to Member Libraries - State Aid**

Date	Num	Name	Memo	Amount
<b>7430 - Youth Literacy Payments</b>				
05/06/2022	SLP/Youth Literacy	Belleville Public Library	7430: SLP/Youth Literacy	450.00
05/06/2022	SLP/Youth Literacy	Lester Public Library of Rome	7430: SLP/Youth Literacy	450.00
05/06/2022	SLP/Youth Literacy	Rio Public Library	SLP/Youth Literacy	445.50
05/06/2022	SLP/Youth Literacy	Reedsburg Public Library	SLP/Youth Literacy	525.00
05/16/2022	SLP/Youth Literacy	Portage County Public Library	7430: SLP/Youth Literacy	1,820.17
05/26/2022	Youth Literacy/SLP	McFarland Public Library	7430: Youth Literacy/SLP	475.00
06/07/2022	SLP/Youth Literacy	Lodi Woman's Club Public Library	7430: SLP/Youth Literacy	475.00
06/07/2022	Youth Literacy/SLP	Stoughton Public Library	Youth Literacy/SLP	525.00
06/14/2022	Youth Literacy/SLP	Marshall Community Library	7430: Youth Literacy/SLP	475.00
06/21/2022	Youth Literacy/SLP	Monona Public Library	Youth Literacy/SLP	525.00
07/01/2022	SLP/Youth Literacy	Cambridge Community Library	7430: Youth Literacy/SLP	450.00
07/02/2022	Youth Literacy/SLP	Sun Prairie Public Library	Youth Literacy/SLP	525.00
07/06/2022	Youth Literacy/SLP	Sauk City Public Library	7430: Youth Literacy/SLP	475.00
07/07/2022	Youth Literacy/SLP	Fitchburg Public Library	7430: Youth Literacy/SLP	525.00
07/07/2022	Youth Literacy/SLP	New Glarus Public Library	7430: Youth Literacy/SLP	450.00
07/22/2022	Youth Literacy/SLP	Vesper Public Library	Youth Literacy/SLP	448.40
07/22/2022	Youth Literacy/SLP	Kilbourn Public Library	Youth Literacy/SLP	475.00
07/25/2022	Youth Literacy/SLP	Arpin Public Library	Youth Literacy/SLP	450.00
07/29/2022	Youth Literacy/SLP	Dane County Library Service	Youth Literacy/SLP	825.00
08/10/2022	Youth Literacy/SLP	Black Earth Public Library	Youth Literacy/SLP	423.21
08/15/2022	Youth Literacy/SLP	Middleton Public Library	Youth Literacy/SLP	525.00
08/15/2022	Youth Literacy/SLP	North Freedom Public Library	Youth Literacy/SLP	450.00
08/15/2022	Youth Literacy/SLP	Oregon Public Library	Youth Literacy/SLP	475.00
08/15/2022	Youth Literacy/SLP	Portage Public Library	Youth Literacy/SLP	515.02
08/15/2022	Youth Literacy/SLP	Prairie du Sac Public Library	Youth Literacy/SLP	475.00
08/15/2022	Youth Literacy/SLP	Poynette Public Library	Youth Literacy/SLP	450.00
08/24/2022	Youth Literacy/SLP	Cambria	7430: Youth Literacy/SLP	425.00
08/24/2022	Youth Literacy/SLP	Pittsville Community Library	7430: Youth Literacy/SLP	450.00
08/24/2022	Youth Literacy/SLP	Hutchinson Memorial Library	7430: Youth Literacy/SLP	475.00
08/26/2022	40013	Madison Public Library	7430: Youth Literacy/SLP	4,100.00
08/31/2022	Youth Literacy/SLP	Pardeeville Public Library	7430: Youth Literacy/SLP	450.00
09/13/2022	Youth Literacy/SLP	Monticello Public Library	Youth Literacy/SLP	450.00
09/16/2022	Youth Literacy/SLP	Portage County Public Library	7430: Remainder of Youth Literacy/SLP	129.83
09/21/2022	Youth Literacy/SLP	Rock Springs Public Library	7430: Youth Literacy/SLP	450.00
10/03/2022	Youth Literacy/SLP	Verona Public Library	Youth Literacy/SLP	518.87
10/07/2022	Youth Literacy/SLP	Waunakee Public Library	Youth Literacy/SLP	475.00
10/10/2022	Youth Literacy/SLP	Cross Plains Public Library	Youth Literacy/SLP	475.00
10/11/2022	Youth Literacy/SLP	Columbus Public Library	7430: Youth Literacy/SLP	475.00
10/11/2022	Youth Literacy/SLP	Spring Green Community Library	Youth Literacy/SLP	475.00
10/12/2022	Youth Literacy/SLP	Baraboo Public Library	7430: Youth Literacy/SLP	525.00
10/14/2022	Youth Literacy/SLP	Deforest Public Library	Youth Literacy/SLP	500.00
10/18/2022	Youth Literacy/SLP	Monroe Public Library	7430: Youth Literacy/SLP	525.00
10/19/2022	Youth Literacy/SLP	Deerfield Public Library	7430: Youth Literacy/SLP	421.64
10/25/2022	Youth Literacy/SLP	Kraemer Library & Community Center	Youth Literacy/SLP	450.00
10/27/2022	Youth Literacy/SLP	Brodhead Public Library	7430: Youth Literacy/SLP	475.00
10/28/2022	Youth Literacy/SLP	Marshfield Public Library	Youth Literacy/SLP	550.00
10/28/2022	Youth Literacy/SLP	Mt. Horeb Public Library	Youth Literacy/SLP	475.00
10/28/2022	Youth Literacy/SLP	McMillan Memorial Library	Youth Literacy/SLP	550.00
10/28/2022	Youth Literacy/SLP	Nekoosa Public Library	Youth Literacy/SLP	475.00

# South Central Library System

## Account QuickReport

### January through December 2022

11/01/2022	Youth Literacy/SLP	LaValle Public Library	7430: Youth Literacy/SLP	254.53
11/04/2022	Youth Literacy/SLP	Adams County Library	Youth Literacy/SLP	525.00
Total 7430 - Youth Literacy Payments				29,177.17
				29,177.17
<b>TOTAL</b>				<b>29,177.17</b>

Date	Num	Name	Memo	Amount
<b>7070 - Member Library Prof Develop</b>				
10/14/2022	Dedin: Schol reimb.	Deforest Public Library	WLA membership	100.00
10/14/2022	WLA schol for Page	Deerfield Public Library	WLA membership	68.70
Total 7070 - Member Library Prof Develop				168.70
				168.70
<b>TOTAL</b>				<b>168.70</b>

**GRAND TOTAL System Payments to Member Libraries - State Aid** \$ 29,345.87

### System Payments to Member Libraries - Other State and Federal Aid

Date	Num	Name	Memo	Amount
<b>9221 - Prof. Learning Funds LSTA Exp</b>				
01/05/2022	CE grant Rogers	Black Earth Public Library	9221: CE grant for Rogers for 2022 Power up pop ups	50.00
01/05/2022	CE grant Teasdale	Baraboo Public Library	9221: CE grant for Teasdale for Babies in the Library	225.00
01/05/2022	CE Grant Wakeman	Jane Morgan Memorial Library	9221: CE grant for Wakeman for strategies for supervising pa	225.00
01/05/2022	CE grant Jones	LaValle Public Library	9221: CE Grant for Jones for organization and management c	382.50
01/06/2022	CE grant Anderson	Poynette Public Library	9221: CE grant for Anderson for Programming with Purpose	135.00
01/06/2022	CE grant Anderson	Rock Springs Public Library	9221: CE grant for Anderson for Basic Public Library Adminis	425.00
01/12/2022	CE grant Gaastra	Hutchinson Memorial Library	9221: CE grant for Gaastra for Basic Public Library Administ	382.50
01/24/2022	CE Grant Portz Skov	Verona Public Library	9221: CE grants for Portz and Skov for PLA	800.00
02/04/2022	PLA Scholarship	Waunakee Public Library	9221: Professional Learning LSTA - PLA expense reimb for S	880.20
02/10/2022	PLA Scholarship	Verona Public Library	9221: Professional Learning LSTA - PLA Scholarship/reimbur	718.35
02/10/2022	CE Grant Imperl	Verona Public Library	9221: CE grant for Imperl for virtual PLA	300.00
02/15/2022	PLA expense reimburs	Sun Prairie Public Library	9221: Scholarship with Prof Learning LSTA grant funds for PL	1110.20
03/25/2022	CE Grant Fritsche	Deerfield Public Library	9221: CE grant for PLA for Fritsche	400.00
04/13/2022	CE Grant Bailey	Poynette Public Library	9221: CE grant for Bailey	135.00
04/15/2022	PLA Scholarship 2	Waunakee Public Library	9221: Professional Learning LSTA - PLA Scholarship expend	619.00
04/19/2022	PLA Scholarship	Jane Morgan Memorial Library	9221: PLA Scholarship reimbursement for Wakeman	1923.57
04/19/2022	PLA Scholarship 2	Sun Prairie Public Library	9221: Scholarship with Prof Learning LSTA grant funds for PL	889.80
04/19/2022	PLA Scholarship Cobb	Verona Public Library	9221: PLA Scholarship Reimbursement for Cobb at Verona	997.73
05/06/2022	CE Grant Pribbenow	Rio Public Library	9221: CE Grant for Pribbenow for SSCS Conference	120.58
05/12/2022	Prof Learn Grant	Charles & Joann Lester Library	9221: Scholarship Reimbursement for Allen for WAPL	309.65
05/23/2022	WAPLSeaver	Albertson Memorial Library	9221: WAPL scholarship reimbursement for Seaver	510.97
05/31/2022	LSTA/WAPL	Stoughton Public Library	9221: WAPL Scholarship reimbursement for Schlegel - Prof L	581.24
07/08/2022	Grant: Burry	Baraboo Public Library	9221: CE grant for Burri for Sauk County Institute of Leaders	400.00
07/08/2022	Grant: VanCurine	Baraboo Public Library	9221: CE grant for VanCurine for trans-inclusive librarianship	135.00
07/11/2022	CE Grant Wilson	Vesper Public Library	9221: CE grant for Youth Services 101 for Wilson	315.00
07/26/2022	CE Grant Cauffman	Sauk City Public Library	9221: CE Grant for Cauffman for Youth Services 101	315.00
08/02/2022	CE Grant Montague	Sun Prairie Public Library	9221: CE Grant for Montague for ALSC Institute	400.00
08/08/2022	CE Grant Jones	LaValle Public Library	9221: CE Grant for Jones for Advanced Public Library Admini	382.50
08/17/2022	CE Grant	Rock Springs Public Library	9221: CE Grant for Anderson for Advanced Public Library Adr	382.50
08/24/2022	CE Grant Gaastra	Hutchinson Memorial Library	9221: CE Grant for Gaastra for Advance Public Library Admin	382.50
08/26/2022	CE Grant Trumble	New Glarus Public Library	9221: CE Grant for Trumble for Basic Public Library Administ	382.50

# South Central Library System

## Account QuickReport

### January through December 2022

09/02/2022	CE Grant Fehd	Wyocena Public Library	9221: CE Grant for Fehd for Basic Public Library Administrati	382.50
09/12/2022	CE Grant Clauss	Monticello Public Library	9221: CE Grant for Clauss for Budgeting for Libraries	100.00
09/21/2022	CE Grant Bird,Bauman	Portage Public Library	9221: CE grant for Bird for WLA and Baumann for Customer !	349.00
09/21/2022	CE grant Staveness	Rio Public Library	9221: CE grant for Staveness for WLA	300.00
09/28/2022	CE Grant: Domer	Brodhead Public Library	9221: CE Grant for Domer for Basic Public Library Admin and	850.00
10/10/2022	CE Grant Ripley	Oregon Public Library	9221: CE grant for Ripley for Disney Institute Customer servic	179.00
10/11/2022	CE Grant Thomas WLA	Sauk City Public Library	9221: CE Grant for Thomas for WLA	300.00
10/14/2022	Dedin: Schol reimb.	Deforest Public Library	WLA invoice 16088 WLA conference	365.00
10/14/2022	WLA schol for Page	Deerfield Public Library	WLA conference registration	210.00
10/14/2022	Roloff Schol WLA	Portage County Public Library	9221: Scholarship reimbursement for Roloff (STP) for WLA	305.00
10/15/2022	Heasty schol for WLA	McFarland Public Library	9221: Scholarship reimbursement for Heasty for WLA confere	485.00
10/15/2022	Watkins scholar. WLA	Monticello Public Library	9221: Scholarship reimbursement for WLA for Watkins	230.00
10/15/2022	Armstrong WLA grant	Marshall Community Library	9221: CE grant for Armstrong for WLA	300.00
10/18/2022	Hess schol for WLA	Marshfield Public Library	9221: Scholarship for WLA for Hess - registration reimburserr	365.00
10/18/2022	CE Grant Johnson WLA	Marshfield Public Library	9221: CE grant for Johnson for WLA	300.00
10/25/2022	CE grant Fisher	Oregon Public Library	9221: CE grant for Fisher for Disney's Approach to Quality Se	179.00
10/28/2022	CE Grant Bartkowiak	Marshfield Public Library	9221: CE grant for WLA for Bartkowiak	300.00
10/31/2022	CE Grant Bergin	Baraboo Public Library	9221: CE Grant for Bergin for WLA	300.00
11/02/2022	WLA scholarship	Portage County Public Library	9221: Scholarship expense reimbursement for WLA for Roloff	277.22
11/03/2022	WLA grants	Middleton Public Library	9221: CE grants for WLA for Clark, Ganser, Sansing, Zimdars	1100.00
11/03/2022	WLA scholarship	Monticello Public Library	9221: Scholarship reimbursement for WLA for Watkins	410.75
11/07/2022	CE Grant Werner	Oregon Public Library	9221: CE grant for Werner for Jumpstart Inclusive cataloging	205.00
11/08/2022	WLA Scholarship	Deerfield Public Library	9221: Scholarship reimbursement for WLA for Page	61.20
11/08/2022	WLA Scholarship	Deforest Public Library	9221: Scholarship expense reimbursement for WLA for Dedin	469.29
11/08/2022	WLA scholarship	McFarland Public Library	9221: Scholarship expense reimbursement for Heasty for WL	331.30
11/09/2022	WLA scholarship	Marshfield Public Library	9221: Scholarship reimbursement for WLA expenses for Hess	506.14

**TOTAL System Payments to Member Libraries - Other State and Federal Aid**

**\$ 24,376.69**

	A	B	C	D
1	2022 Contract Expenditures			
2				
3	RECIPIENT	AMOUNT	PURPOSE	DATE EXECUTED
4	Contegix (7745)	\$15,412	Managed cloud web and database server	3/18/2019
5	Madison Public Library (5130)	\$266,184	Statutory Resource & Supplemental Services	7/27/2019
6	Madison Public Library (5551)	\$404,255	Cataloging Services for LINKcat	7/27/2019
7	OCLC (5551, 5310)	\$123,322	Cataloging Services	9/19/2014
8	OCLC (5320)	\$28,497	Worldcat Discovery (First Search) Subscription	9/19/2014
9	PTFS/Liblime (5530, 5535)	\$150,004	ILS Contracted Support & Development	4/7/2009
10	Resources for Libraries & Lifelong Learning (5310)	\$2,000	WISCAT	
11	Waltco (7290)	\$76,073	Delivery Services	3/22/2008
12	A-Team (5592)	\$10,531	Technology Systems Admin, Network, Firewall Support	2/1/2017
13	Monitoring Services LLC, Inc.	\$480	Security System Monitoring Service Pankratz	12/19/2022
14				
15	TOTAL	\$1,076,758		