

Director's Report February 2023

Meetings and Visits

I participated in the Delivery Committee meeting and conducted the annual orientation for representatives.

K. Goeden and I met with John Erikson of the Hausmann Group Insurance. John introduced Jake Dowell to us. Jake will be taking over John's accounts as he prepares for his retirement over the next year.

I presented information about the revised Technology Services agreement and cyber insurance at the All Directors meeting.

2022 Audit (Management Discussion and Financial Statement)

SCLS is scheduled to receive the final draft of the Management Discussion and Financial Statement from Baker Tilly on April 12. We will send it to the board as soon as we receive it. This will be your opportunity to prepare or submit questions before April 19 when SCLS receives the final Management Discussion and Financial Statement from Baker Tilly. Questions can be emailed to M. Van Pelt and K. Goeden. Baker Tilly will attend the April 27 board meeting to present the 2022 Audit (Management Discussion and Financial Statement) for approval by the SCLS Board of Trustees.

Building Needs Assessment Work Group (BNAW)

The bid opening occurred on March 2 at the Pankratz site. Thank you to Joan Honl for reading the bids aloud. BNAW met on March 7 and March 16 to review the bids with Devin Flanigan of Keller, Inc. Their recommendations and findings will be shared at the board meeting in detail. The bids were encouraging.

An additional page will be added to the SCLS website's building page with deadlines and service hiatus related to the move for member libraries to consult.

As a result of the move and construction at Pankratz, the SCLS Board of Trustees will need to be meet in different locations until meeting space at the new office is available.

The May Board meeting needs to be rescheduled for Wednesday, May 17th or Friday, May 19, 2023.

It will be the final board meeting held at Biltmore Lane. Please check your calendars to share at this month's meeting so that we may pick a date.

Other meetings will be:

June 22 at Pinney Library in Madison. This includes the Personnel Committee meeting at 11:00.

July 27 at the Waunakee Library. This includes the Board training at 2:00-4:00

The July Foundation meeting will need to be rescheduled.

Foundation

The new furniture purchased by the foundation for the new building arrived March 1. It was assembled and set up in the Pankratz staff lounge temporarily. It is beautiful and comfortable.

We need to reschedule the July SCLS Foundation meeting due to the day long board training on July 22. The Cornerstone will be held October 12 at the Waunakee Public Library. Hausmann Group Insurance and First Business Bank are the sponsors.

Good News

SCLS received 100% yes answers on the members' annual reports system effectiveness question.

Respectfully submitted by,

Martha Van Pelt

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