Delivery Report for SCLS Board of Trustees
December, 2023
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New Building:

We are rapidly approaching our move date(s) from Gilson to Pankratz Streets. Our agreement with Yerges Movers is to have them arrive on January 10 (and also scheduled for the 11th and 12th) to move our large objects, office furniture, and other equipment and supplies. We will still operate as normally as possible for our member libraries.

On Monday, January 15, we will suspend all delivery for the MLK holiday and begin operations at Gilson on Tuesday with trucks returning to Pankratz. From that point forward, we will operate from Pankratz.

We expect some residual clean-up/light moving out of Gilson to the end of the month and the lease.

Staffing:

Our progress on building our staffing back up has led us to conduct a handful of interviews and road tests for both part-time and full-time positions. At this writing, we do not have a confirmed acceptance from any of the candidates (as we await some background checking). We did have two rejections due to part-time pay levels.

If we can bring aboard a pair of full-time staff members soon, we would be approaching normalcy within 2-3 weeks after hires are on board with us.

The staffing is causing us to make some tough choices whenever we have any absences (vacation or sick call-ins). Minor impacts generally mean that most or all managers are dedicated to driving route openings. Major impacts involve canceling routes or rescheduling them. We are doing everything we can to make sure that cancellations are a last resort and that all options are exhausted, including drivers who double-up on routes and work some overtime.

For the work-flow, our staff, particularly the management staff, is doing an excellent job of keeping up with the volume on a daily basis as we go through this rather tough stretch of high-demand vacation days. My biggest concern is stress and strain on our staff as it all comes on top of the anxiety of re-location.