



Required by Wis. Stat. §§ 43.05(4) and 43.58(6)

I. GENERAL INFORMATION						
1. System Name South Central Library System		2. System Director Name Martha Van Pelt		3. Certification Grade Grade 1	4. Date Certification Expires 2025-09-30	
5. Street Address 1650 Pankratz Street, Madison, WI 53704				6. Phone Area/No. (608) 246-7970	7. Fax Number Area/No. (608) 246-7958	
8. Mailing Address PO Box		9. System Website URL www.scls.info		10. Director System Email Address mvanpelt@scls.info		
11. City / Village / Town Madison			12. County Dane		13. ZIP Code 53704-4029	
14. Number of Public Libraries Participating in the System 54	15. Does System Operate a Books-by-Mail Program No	16. Number of Book-mobiles Owned 0	17. Estimated System Area Public Library Registered Borrowers 346,163		18. UEI Number FMDKU5L8JGJ6	
II. SYSTEM COLLECTION						
	No. Owned / Leased	Number Added		No. Owned / Leased		No. Owned / Leased
1. Books in Print	1,193	55	4. Electronic Collections <i>Number available to members</i>	0	7. Licensed Electronic Video Materials <i>Units (copies) available to members</i>	0
2. Audio Materials	8	0	5. Licensed E-books <i>Units (copies) available to members</i>	168,781	8. Subscriptions <i>Exclude those in electronic format</i>	14
3. Video Materials	16	0	6. Licensed Electronic Audio Materials <i>Units (copies) available to members</i>	74,295		
III. SYSTEM SERVICES						
Circulation Transactions <i>Circulation includes items checked out by the system directly to the users. Count one for each item loaned directly to users from the system or any program administered by the system; e.g., bookmobiles, books-by-mail, etc. Do not count direct circulation from the system resource library or system member libraries.</i>			1. Total Circulation 4,168	2. Interlibrary Loans <i>System interlibrary loan transactions</i>		
				a. Items Loaned 0	b. Items Received 0	
3. System Electronic Resources Use <i>Number of uses of system licensed electronic resources</i>						
a. E-book 885,968		b. E-audio 902,318		c. E-video 0	d. Electronic Collection Retrievals 67,654	

IV. SYSTEM BOARD AND ORGANIZATION

List the members of the system board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting changes, indicate departing board members.

First Name	Last Name	Street Address	City	ZIP Code	Email Address
1. President Joan	Honl	717 Green Avenue	Stevens Point	54481	honlj@co.portage.wi.us
2. Mike	Anderson	234 N. Grove Street, Unit 12	Reedsburg	53959	ike.anderson@saukcountywi.gov
3. Salud	Garcia	1549 Arizona Pass, Madison	Madison	53704	misomaid08@gmail.com
4. Gary	Poulson	637 Charles Lane, Madison	Madison	53711	garypoulson@gmail.com
5. Susan	Feith	550 3rd Street S	WI Rapids	54494	feithsusan@gmail.com
6. Jacob	Wright	5113 Sherven Dr.	Madison	53716	wright.jacob@countyofdane.com
7. Henry	St. Maurice	954 Dix St	Columbus	53925	maurice@columbuscountywi.gov
8. Michael	Howe	1003 E. Mifflin St	Madison	53703	wisconsinator@proton.me
9. Nancy	Foth	1016 Ridge Rd	Stevens Point	54481	Nmfoth@gmail.com
10. Bill	Clendenning	1811 45th Street South	Wisconsin Rapids	54494	wcdistrict15@co.wood.wi.us
11. Theresa	Walske	P. O. Box 7574	Madison	53707	lindntm@hotmail.com
12. Mary	Nelson	250 Eagle Dr.	Grand Marsh	53936	jim.sunspots@gmail.com
13. Marlee	Jorgensen	437 N. Maple Lane	Verona	53593	mjorgensen@firstbusness.bank
14. Mike	Furgal	1411 14th Ave	Monroe	53566	gunner@wekz.net
15. Philip	Cox	46 Harvest Way.	Fitchburg	53711	drpcox@charter.net
16. Chassitti	Clark	202 Junction Rd., Apt 202	Madison	53717	chassclark@gmail.com
17. Vacant	Vacant		Dane County		
18. Vacant	Vacant		Dane County		
19. Vacant	Vacant		Dane County		
20. Vacant	Vacant		Dane County		
21.					
22.					
23.					

V. PUBLIC LIBRARY SYSTEM INCOME

1. County Government

a. System Member County Appropriations Received by Library System			b. Other County Payments Received		
County Name	Amount	County Name	Amount	County Name	Amount
Subtotal 1a				Subtotal 1b	

2. State Aid to Public Library Systems \$2,749,508

3. Other State Funded Programs *List individually. Attach listing if necessary.*

a.	
b.	
c.	
Subtotal 3	

4. Federal Aid Program name and project number. *List each program individually. Attach listing if necessary.*

a. 139937 Delivery LSTA	\$175,000	f.	
b. 139937 Tech Sparsity LSTA	\$8,949	g.	
c. 139937 Professional Learning LSTA	\$52,432	h.	
d. 139937 Back Up Collaboration LSTA	\$24,000	i.	
e.		j.	
Subtotal 4			\$260,381

5. Contract Income from Other Governmental Units, Libraries, Library Agencies, Library Systems, etc. *List names individually. Attach listing if necessary.*

a. Technology and ILS Member Payments	\$2,296,758	f. Members Digital Buying Pool	\$343,080
b. Multi-Type and Intersystem Delivery	\$1,095,462	g. WLA Rent	\$10,097
c. Other SCLS Member Deliveries (Counties)	\$391,171	h. SCLS Foundation Admin Fees	\$43,504
d. Other SCLS Member Delivery (Libraries)	\$2,803	i. 3rd Party Annual Support and Maintenance	\$31,257
e. Special Request Delivery Service	\$2,407	j.	
Subtotal 5			\$4,216,539

6. Other Income

Unexpended State Aid from Previous Year(s)	Interest Earned from State Aid Funds Investments	All Other Unexpended Funds from Previous Year(s)	Interest Earned from Other Fund Investments	Gifts and Endowments to the System	All Other Sources	Subtotal 6
\$0	\$74,099	\$5,288,250	\$244,776	\$0	\$1,018,615	\$6,625,740

7. Total Income Add 1 through 6 \$13,852,168

VI. PUBLIC LIBRARY SYSTEM EXPENDITURES

Report system expenditures from all sources.

	System State Aid**	Other State and Federal Aid*	All Other***	Annual Total
1. Salaries and Wages	\$665,271	\$0	\$2,022,690	\$2,687,961
2. Employee Benefits	\$273,626	\$0	\$831,948	\$1,105,574
3. System Collection Expenditures				
a. Printed Material	\$4,447	\$0	\$0	
b. Electronic Material	\$0	\$0	\$343,080	
c. Audiovisual Material	\$0	\$0	\$0	
d. All Other Material	\$0	\$0	\$0	
Subtotal <i>Collection Expenditures</i>	\$4,447	\$0	\$343,080	\$347,527
4. System Contract Expenditures <i>Attach a brief description of contracts; i.e., recipient, amount, and purpose.</i>	\$266,184	\$0	\$831,268	\$1,097,452
5. System Payments to Member Libraries <i>Attach lists of individual payments.</i>	\$29,648	\$4,063	\$0	\$33,711
6. All Other Operating Expenditures	\$1,105,639	\$235,369	\$252,546	\$1,593,554
7. Total Operating Expenditures	\$2,344,815	\$239,432	\$4,281,532	\$6,865,779
8. System Capital Expenditures	\$404,693	\$20,949	\$4,540,731	\$4,966,373

* Report expenditures from federal grant funds and state funded programs other than state aid to public library systems.

** Report expenditures from report year public library system state aid, state aid funds carried forward to report year, and any interest earned from those funds.

*** Report expenditures from county appropriations, contract income, gifts and endowments, and any carryover from those sources. Also include expenditures from interest earned from those sources.

VII. SYSTEM MEMBER COUNTY APPROPRIATIONS FOR LIBRARY SERVICE

Report the total amount appropriated for public library service for each county in your system. Include all funding, including those paid to a library system or another county's public libraries. Report the amounts for the report year. Attach the page(s) of each county budget that show the amounts below.

County Name	Amount	County Name	Amount	County Name	Amount
1. Adams	\$511,965	5. Portage	\$1,987,542	8.	
2. Columbia	\$751,970	6. Sauk	\$1,267,935	9.	
3. Dane	\$6,790,521	7. Wood	\$1,198,087	10.	
4. Green	\$503,873				

VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE

The following statement certifies that your public library system complied with all statutory requirements for public library systems for the report year. Indicate your system's compliance with each of the system requirements.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided:

Membership Agreements

- (a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4. with all member libraries.
- Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Resource Library Agreement

- (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- Signed copies of the report year and current year resource library agreements have been filed with the division.

VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

Reference Referral and Interlibrary Loan

- Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.**
- | | |
|---|---|
| <input checked="" type="checkbox"/> Reimbursed member libraries for ILL | <input checked="" type="checkbox"/> Maintained a shared database of member library bibliographic records and holdings |
| <input type="checkbox"/> Maintained ILL Clearinghouse | <input checked="" type="checkbox"/> Utilized WISCAT to promote interlibrary loan |
| <input checked="" type="checkbox"/> Contracted for ILL Clearinghouse | <input checked="" type="checkbox"/> Maintained a system interlibrary loan plan |

Inservice Training

- Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.**
Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.
- | | |
|---|--|
| <input checked="" type="checkbox"/> Conducted workshops for member library staff and trustees | <input checked="" type="checkbox"/> Provided scholarships and grants for member library staffs |
| <input checked="" type="checkbox"/> Maintained a calendar of CE events | <input checked="" type="checkbox"/> Maintained a professional collection for system and member library staffs. |

- Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Public library administration and governance | <input checked="" type="checkbox"/> Technical services | <input checked="" type="checkbox"/> Legal issues |
| <input checked="" type="checkbox"/> Adult services | <input checked="" type="checkbox"/> Interlibrary loan and resource sharing | <input checked="" type="checkbox"/> Public relations |
| <input checked="" type="checkbox"/> Youth services | <input checked="" type="checkbox"/> Staff development (certification, CE, etc.) | <input checked="" type="checkbox"/> Reference and information services |
| <input checked="" type="checkbox"/> Library automation | <input checked="" type="checkbox"/> Planning and evaluation, standards | <input checked="" type="checkbox"/> Inclusive services |
| <input checked="" type="checkbox"/> Building and remodeling | <input checked="" type="checkbox"/> Collection development | |

Delivery and Communication

- Wis. Stat. § 43.24(2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.**

Indicate with a check those services carried out by your system in the report year in conjunction with this service requirement.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Had regular courier or van delivery service | <input checked="" type="checkbox"/> Used fax for document delivery/communication |
| <input checked="" type="checkbox"/> Provided an 800 number, phone credit card, or accepted collect calls | <input type="checkbox"/> Used mail as primary delivery system |
| ILL transactions sent by: | <input checked="" type="checkbox"/> Published a newsletter |
| <input checked="" type="checkbox"/> Email | <input checked="" type="checkbox"/> OCLC |
| <input checked="" type="checkbox"/> Regional automated system | <input checked="" type="checkbox"/> WISCAT |

Service Agreements

- Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.**
 Copies of the most recent agreements have been filed with the Division for Libraries and Technology.
Indicate with a check those services provided for in the adjacent library system agreements for the report year.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Reciprocal borrowing between systems | <input checked="" type="checkbox"/> Delivery | <input type="checkbox"/> Audiovisual services |
| <input type="checkbox"/> Cash payments in cross-system lending | <input checked="" type="checkbox"/> Newsletter exchange | <input type="checkbox"/> Cooperative purchasing |
| <input checked="" type="checkbox"/> Continuing education | <input checked="" type="checkbox"/> Cooperative planning/information exchange | |

Inclusive Services

- Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.**

The Division for Libraries and Technology interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Briefly summarize the most significant specific inclusive services initiatives carried out by your system in the report year. Describe the system effort in terms of the way in which the initiative is conducted by the system. Some systems provide direct services, others provide services to support library efforts.

Wisconsin Libraries Talk about Race: An LSTA grant-funded continuing education series organized in collaboration with staff from multiple library systems: South Central; Southwest Wisconsin; Northern Waters; and IFLS. These continuing education opportunities allowed library staff to learn how racial and other forms of inequity impact library services to patrons and how to mitigate them. The past year included the addition of a paid advisory group of library staff members. Many of them were librarians of color who helped shape the offerings of the year and advised offerings for future years. Social Work Internship Cohort: Through a strong partnership with UW-Madison's Sandra Rosenbaum School of Social Work and the UW-Stevens' Point Department of Sociology and Social Work, SCLS assisted member libraries in placing social work students in libraries. Fifteen member libraries have 'opted-in' to the program, and this year saw two interns placed in Madison and Stevens Point. These interns provided as-needed social service support and referral to community members facing a variety of challenges including housing, food insecurity, medical coverage, and other needs. This past year saw two formal data-collecting opportunities to identify needs in communities through the use of surveys created by UW-Stevens' Point Field Placement Coordinator, Jess Bowers, MSW, APSW. The first survey was library staff facing, and the second survey was community member facing. The results identified several social service needs. South Central Library System provided significant marketing efforts to share the survey. UW-Stevens' Point's Jess Bowers provided the analysis and presentation of results.

VIII. LIBRARY SYSTEM EVALUATION AND CERTIFICATION OF COMPLIANCE (cont'd.)

Inclusive Services (cont'd.)

Identify the agency(ies) with which the system had the most contact in terms of a planning effort or project collaboration, or with which member libraries worked. Indicate system services or types of materials involved with, or purchased for, the project. Were any accessibility issues involved? Identify any significant marketing done by the system to support inclusive library service efforts.

Wisconsin Libraries Talk about Race Project Partners: Southwest Wisconsin Library System IFLS Library System Northern Waters Library Service Advisory Group Library Staff Members (Paid advisors): Rusk County Community Library Brewer Public Library La Crosse Public Library Plum Lake Public Library Beyond the Page (Dane County Library Service) Milwaukee Public Library Argyle Public Library Ben Guthrie Lac du Flambeau Public Library Oak Creek Public Library Social Work Intern Cohort project partners: University of Wisconsin - Stevens Point School of Sociology and Social Work University of Wisconsin - Madison Sandra Rosenbaum School of Social Work Portage Area Workforce and Service Connection partners: Portage Public Library Columbia County Department of Health and Human Services - Division of Economic Support Forward Service Corporation WorkSmart Network River Haven Shelter Workforce Development Board of South Central Wisconsin Community Engagement and Youth Services partners: WI Humanities Council WI Science Festival WI Public Television

If the system provided any inclusive services continuing education programs in the report year, identify the topic(s) and speaker(s). Relax. Take a Deep Breath. Read a Comic. Presenters: Soline Holmes and Alicia Schwarzenbach. Topic(s): mental health, programming for diverse readers. Materials Challenge Readiness. Presenters: Megan Schliesman and Tessa Michaelson Schmidt. Topics: equity, diversity, inclusion. There's an App for That?: WI Social Services Apps. Presenters: Julie Enloe and Mark Jochem. Topics: social service resources. LGBTQ 101. Presenters: DaMontae January and Kristi Mason. Topics: equity, diversity, inclusion. A Culture of Accessibility and Inclusion: Going Beyond the ADA in Your Public Library. Presenters: Jason Beloungy and Wendy Weiler. Topics: equity, diversity, inclusion. WI Talking Books & Braille Library: Services to Patrons and Public Libraries. Presenter: Katie Saldutte. Topics: equity, diversity, inclusion. De-escalation and Recovery. Presenter: Jess Powers. Topics: mental health

Other Types of Libraries

- Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- An advisory committee or planning group including representatives from other types of libraries met and established objectives relating to this requirement for the plan year.
- The system has agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate system services provided to other types of libraries in the report year.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Consultation | <input type="checkbox"/> Union list of serials | <input checked="" type="checkbox"/> Back-up reference services |
| <input checked="" type="checkbox"/> Continuing education / workshops | <input checked="" type="checkbox"/> Directory of libraries | <input type="checkbox"/> Newsletter |
| <input checked="" type="checkbox"/> ILL (Direct) | <input checked="" type="checkbox"/> Delivery services | <input type="checkbox"/> Technical services |

Library Technology and Resource Sharing Plan

- Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every 5th January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- Member public libraries and other types of libraries in the system area had an opportunity to review and comment on the plan.
- The public library system's current technology and resource sharing plan has been filed with the Division for Libraries and Technology.

Other Service Programs

- Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library board after consultation with participating public libraries.
- List and evaluate each service program carried out under this statute in the report year. Do not lump miscellaneous activities under a single "other" program.
- Assist libraries in requesting reimbursement from adjacent counties. Assist member libraries in the process of filing annual reports through training, providing forms support and reviewing completed reports. SCLS created a 501(c)3 foundation to allow public libraries in Wisconsin to participate and take advantage of 501(c)3 status without having to incur the cost of creating their own foundation.

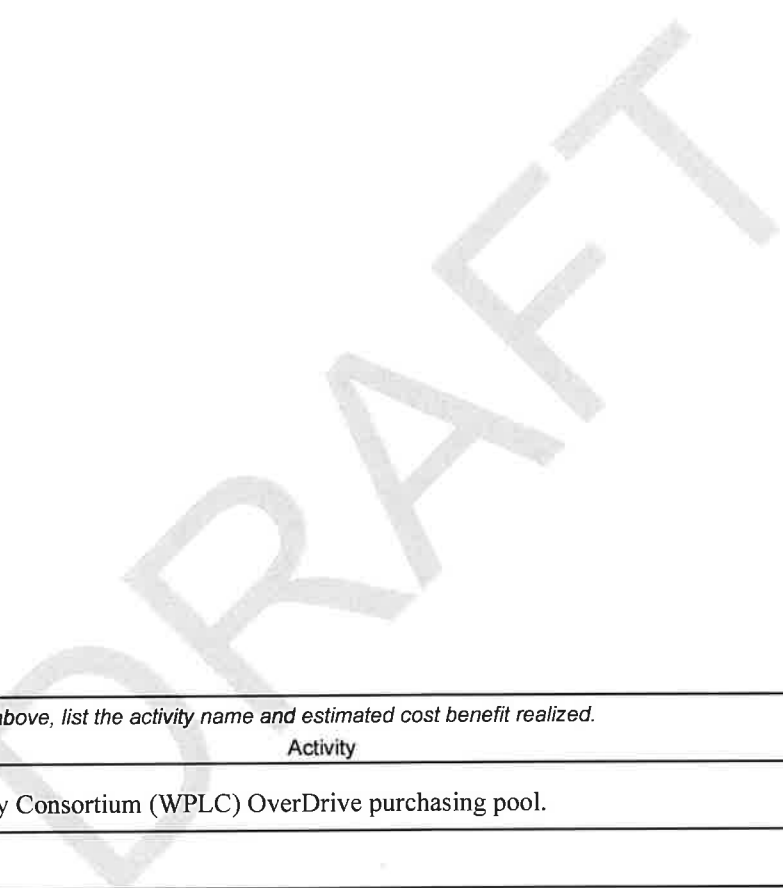
Administration

- The system did not expend more than 20 percent of the state aid received in the report year for administration.

IX. COLLABORATIVE ACTIVITIES

Summary of Activities *Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's report year resource library contract.*

1. Wisconsin Public Library Consortium (WPLC) OverDrive purchasing pool.
2. Shared delivery service of materials among SCLS members instead of U.S. Mail.
3. Wild Wisconsin Winter Web Conference: a 2 day web conference with speakers from across the country. Wisconsin library systems share the cost.
4. Partnership between SCLS & the Madison Mallards & Wisconsin Rapids Rafters baseball teams for 15,000 tickets & PSAs
5. SCLS coordinates Trustee Training Week with other systems and shares the cost of presenting (5) 1 hour training webinars for library trustees.
6. Member of the System Office Managers and Bookkeepers Association of Wisconsin (SOMBAW).
7. Tech Days: Partner with other library systems for 3 Tech Days presentations.



<i>Cost Benefit. For each activity above, list the activity name and estimated cost benefit realized.</i>	
Activity	Amount
1. Wisconsin Public Library Consortium (WPLC) OverDrive purchasing pool.	1,156,760
2. Shared delivery service	33,614,002
3. Wild Wisconsin Winter Web Conference	6,550
4. SCLS partnerships with baseball teams	97,825
5. Trustee Training Week	2,715
6. SOMBAW membership include free training & shared knowledge of administrative resources	150
7. Tech Days	1,625
8.	
9.	
10.	
Cost Benefit Total	34,879,627

X. PUBLIC LIBRARY SYSTEM ANNUAL PROGRAM EXPENDITURES

Program Expenditures Provide a summary of your public library system expenditures by system service program and fund source for the report year.

Program	System Aid, Carryover, and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference and Interlibrary Loan <i>See note</i>				
1. Technology/ILS/Reference/ILL	802,623	32,949	2,142,302	2,977,874
2.				
3. Electronic Content	48,284	0	343,080	391,364
4.				
5. Electronic Resources				
Subprogram Total	850,907	32,949	2,485,382	3,369,238
Continuing Education and Consulting Service <i>See note</i>				
1. Consultant Services	477,631	0	0	477,631
2. Continuing Education	43,703	52,432	0	96,135
Subprogram Total	521,334	52,432	0	573,766
Delivery	523,811	175,000	1,491,843	2,190,654
Inclusive Services	55,651	0	0	55,651
Library Collection Development	4,909	0	0	4,909
Direct Payment to Members for Nonresident Access	0	0	0	0
Direct Nonresident Access Payments Across System Borders	0	0	0	0
Library Services to Youth	78,308	0	0	78,308
Public Information	200,833	0	0	200,833
Administration	812,398	0	44,960	857,358
Other System Programs				
1. Other Types of Libraries	31,552	0	0	31,552
2. Contingency	3,469,883	0	1,000,000	4,469,883
3.				
4.				
Grand Totals	6,549,586	260,381	5,022,185	11,832,152
Estimated Expenditures for Technology-Related Services Provided by the System	850,907	32,949	2,485,382	3,369,238

NOTE: Technology, Reference and Interlibrary Loan, and Continuing Education and Consulting Service Program areas may be divided into subprograms at the discretion of the system.

XI. SYSTEM STAFF

1. Personnel Listing

a. Employees Holding the Title of Librarian as of December 31 of the report year. *Include vacancies if they will be filled within one year*

First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Martha	Van Pelt	System Director	<input checked="" type="checkbox"/>	\$128,807	40.00
Victoria	Teal Lovely	Technology Services Coordinator	<input checked="" type="checkbox"/>	\$111,201	40.00
Jean	Anderson	Consulting Services Coordinator	<input checked="" type="checkbox"/>	\$83,269	40.00
Shawn	Brommer	Youth Services & Community Engagement Co	<input checked="" type="checkbox"/>	\$73,452	40.00
Amy	Gannaway	Technical Services Consultant	<input checked="" type="checkbox"/>	\$75,943	40.00
Tracie	Miller	Public Library Administration Consultant	<input checked="" type="checkbox"/>	\$52,359	40.00
Mark	Jochem	Workforce Development Consultant	<input checked="" type="checkbox"/>	\$69,913	40.00
Heidi	Oliversen	Circulation Services Consultant	<input checked="" type="checkbox"/>	\$75,943	40.00
Tamara	Ramski	Digitization Consultant	<input checked="" type="checkbox"/>	\$69,913	40.00
Rose	Ziech	Web Services Consultant	<input checked="" type="checkbox"/>	\$73,452	40.00
Kayla	Linke	Metadata Specialist	<input checked="" type="checkbox"/>	\$56,378	40.00

b. Other Paid Staff *Include plant operation, maintenance, and security.*

Position	Total Annual Wages	Hrs. Worked per Week	Position	Total Annual Wages	Hrs. Worked per Week
HR & Finance Coordinator KG	\$91,611	40.00	Data Services Consultant TD	\$69,913	40.00
Office Manager HM	\$65,853	40.00	Logistics & Operations Support Manager BG	\$63,910	40.00
ILS Support Technician 1 MK	\$53,668	40.00	Delivery Services Coordinator CB	\$87,058	40.00
ILS Support Technician 2 CW	\$65,853	40.00	Delivery Operations Manager BS	\$67,171	40.00
Help Desk & Network Technician NO	\$60,742	40.00	Delivery Fleet Manager JS	\$76,971	40.00
Software Support Specialist BH	\$60,742	40.00	Delivery Supervisor WB	\$44,879	40.00
Network Administrator WA	\$75,943	40.00	Operations Support Manager JGT	\$54,735	40.00
IT Support Specialist CE	\$66,425	40.00	Driver 2 (11)	\$446,389	440.00
PC & Server Support Technician 1 EP	\$60,742	40.00	Driver 1 (7 FTE)	\$98,659	121.00
Technology Project Administrator KH	\$75,943	40.00	Cataloging LTE SP	\$22,880	20.00
Building and Design Consultant DH	\$73,452	40.00	Cataloging LTE AP	\$22,880	20.00
System Administrator AH	\$75,943	40.00	Field Services Technician AR	\$51,076	40.00

2. System Staff Full-Time Equivalents (FTEs) *Divide the total hours worked per week for each category by 40 to determine full-time equivalents.*

a. Persons Holding the Title of Librarian

i. Master's Degree from an ALA Accredited Program FTE	ii. Other Persons Holding the Title of Librarian FTE	Subtotal
11.00	0.00	11.00

b. All Other Paid Staff FTE *incl. maintenance, plant operation, and security*

c. Total Library Staff Full Time Equivalents Add Subtotal 2a and 2b
46.03

35.03

XII. SYSTEM MEMBERSHIP

Attach a listing of all current public library and county members of the system.

Indicate whether your public library system members have indicated compliance with the following membership requirements. If any of these conditions have not been met, attach a written explanation of the circumstances resulting in noncompliance and a description of actions to be taken to achieve compliance (include timelines). *A check indicates that all members have indicated compliance with the requirement.*

- The public library members are established under the provisions of Chapter 43 of the Wisconsin Statutes. [Wis. Stat. § 43.15(4)(c)1]
- The public library members are authorized by the municipal governing board to participate in the public library system. [Wis. Stat. § 43.15(4)(c)3]
- The public library members have entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program or from providing remote access to a library's online resources only to residents. [Wis. Stat. § 43.15(4)(c)4]
- The member public library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction and is present in the library for at least 10 hours of each week that the library is open, less leave time. [Wis. Stat. § 43.15(4)(c)6 and Administrative Code Rules PI 6.03]
- All counties participating in the system have entered into written agreements with the system as required under [Wis. Stat. § 43.15(4)(b)3]
- All counties participating in the system have adopted and maintained the plan of library service submitted and approved under Wis. Stat. § 43.11(3) and Wis. Stat. § 43.13(1). [Wis. Stat. § 43.15(4)(b)1]. **On the attached membership listing, indicate the year of the last plan revision.**
- Each public library member, beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer. [Wis. Stat. § 43.15(4)(c)7]
- Each public library member, beginning in 2008, annually spends at least \$2,500 on library materials. [Wis. Stat. § 43.15(4)(c)8]

XIII. CERTIFICATION OF STATUTORY COMPLIANCE

As of the date of this report, indicate whether the following statutory requirements are being met by the system. If any of these requirements were not met, attach a written explanation of the circumstances resulting in noncompliance and a description of the actions to be taken to achieve compliance (include timelines). Any current written contracts or agreements not previously filed with the division providing evidence of compliance must be enclosed with this report. This report is for compliance as of the date of this report. If compliance is later not maintained in any area reported as being in compliance, notify the Division for Libraries and Technology.

Indicate compliance with the requirements below with a checkmark. Unchecked statutes indicate noncompliance.

- Library system board is constituted and operated in compliance with Wis. Stat. § 43.17(1) and (2) and Wis. Stat. § 43.19(1)(a) and (b).
 - Library system board has appointed a head librarian who is responsible for administration of the public library system. [Wis. Stat. § 43.17(4)]
 - Library system is organized and operated in compliance with Wis. Stat. § 43.15 Standards for public library systems.
- Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided.
- (a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)(4), with all member libraries.
 - (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
 - (d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.
 - (e) Inservice training for participating public library personnel and trustees.
 - (fm) Electronic delivery of information and physical delivery of library materials to participating libraries.
 - (g) Service agreements with all adjacent library systems.
 - (h) Professional consultant services to participating public libraries.
 - (i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.
 - (k) Promotion and facilitation of library service to users with special needs.
 - (L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
 - (m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to the library technology and the sharing of resources. By January 1, 2000, and every 5th January thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
 - (n) That, if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's card of another participating public library, the reimbursement shall not exceed the actual costs incurred by the public library in providing such services. The department shall promulgate rules defining "actual costs" for the purposes of this paragraph.

CERTIFICATION

I CERTIFY that to the best of my knowledge the information provided in this annual report and any attachments are true and accurate.

Signature of Public Library System Director ➤	Name of Public Library System Director Martha Van Pelt	Date Signed
Signature of Public Library System Board President ➤	Name of Public Library System Board President Joan Honl	Date Signed

COMMENTS

5. Street Address (edit only if moved)

SCLS moved May 2023 to a new location--2024-01-23

d. Electronic Collection Retrievals

Baraboo Library is one of our ILL users & processors and they were closed for much of 2023 while building and remodeling their facility.--2024-02-14

The system did not expend more than 20 percent of the state aid received in the report year for administration. SCLS received in State Aid \$2,749,508. SCLS used \$84,857.98 for Administration. Resulting in a 3% usage. In Section X, the Administration includes \$318,874.75 and a carryover of \$408,666.01 for a total of \$812,398. A spreadsheet of the details is attached.--2024-02-20

DRAFT